

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday, March 19th, 2025

6:00 pm

Call Meeting to Order

The meeting was called to order at 6:00pm by Mayor Massey.

Pledge to the Flag

Roll Call

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Present

Trustee Davis-Present

Trustee Barbarite-Present

Also Present:

Michael Sussman, Village Special Counsel

James Snowden, Village Manager

Janine Gandy-McKinney, Village Clerk

Motion to accept the agenda with a few add-ons

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to accept the agenda. Upon the call of the roll, all present were in favor.

Approval of minutes for the March 5th, 2025 Regular Board meeting

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to approve the minutes. Upon the call of the roll, all present were in favor.

Mayors Comments

There's was no report from the Mayor

Manager's Report

Mr. Snowden congratulated Trustee John Barbarite on his win in the Special election for Village Trustee. He also encouraged everyone to keep in mind, that the Village's Annual Spring Clean-Up is coming and will from Monday, May 5th-Friday, May 9th. As usual, will *not* pick up the following items, tires, oil, batteries, & electronics. We will pick up metal, but it must be in its own pile, separate from everything else.

Public Hearing-"Laketricity Solar Panel Farm"-introduction of Solar Energy to the Village Residents

A motion was made by Trustee Hutchins with a second by Trustee Davis to open the public hearing at 6:10pm. Upon the call of the roll, all present were in favor.

Special Counsel, Michael Sussman read the notice into the record and explained that unfortunately the representatives for Laketricity couldn't make it due to a scheduling issue, but basically this company is proposing to put a solar farm on top of a portion of Kiamesha Lake to provide solar

electricity for the Village residents. As we know with solar farms, the rates are lower than your normal electricity provider and the customer benefits. From my understanding there will be no harm to the environment and the materials used are environmentally friendly.

The floor was opened to the public three times and the following people spoke:

Trustee Jenkins
Yakov Mandelovicz

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to leave the public open until April 16th, 2025. Upon the call of the roll, all present were in favor.

Discussion-Board action regarding grants sought out by the Village Grant Writer

Mr. Sussman stated that he has been in contact with the Village's Grant writer and he just wants to make sure that the correct grants are being sought after and that all of the necessary information is being collected and given to the grant write in a sufficient amount of time.

Discussion- Shopping Carts

Mr. Snowden stated that we have an ongoing issue in the Village with shopping carts being taken from stores and left around the Village. We have over 100 shopping carts in the Sanitation departments garage. We have to talk wit these companies and figure out a way for them to retain their carts at their facilities or we have to start really charging a hefty fine for their return. Right now, I believe our current fine is either \$15.00 or \$25.00, which is a hit on the Village because we are the one's collecting and returning them to the stores. I think we need to come up with an amount that they will feel that will cause them to take better care of their property.

Attorney Sussman stated that Mr. Snowden is correct, it is a detriment to the Village to have the carts all around and then there is a cost on the Village for collecting them and returning them to the proper merchant. Coming up with a fee to get their attention will be pertinent in our efforts. Mr. Snowden and myself, along with Mr. Sherb will look further into this matter and we can hopefully have something ready for the next Board meeting or on the agenda.

Resolution authorizing the payment of the Village Bills in the amount of \$106,716.08

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the Reis Group for the Village employees Health Insurance in the amount of \$381,582.96 from app#A.1910.400, CL.1910.400, G.1910.400 & F.1910.400, \$95,395.74 will be paid out of each account

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Mr. Sussman made the Board aware that there is a matter before PERB regarding an issue of a sick child and the insurance refusing medication and or care, has anyone on the Board or you Madame Clerk heard anything about this or any issues regarding a loss of service because of the insurance change?

Everyone responded, no, we have not heard anything.

Trustee Barbarite commented that he spoke with the different departments personally and he has not heard anything or got any complaints about the insurance change.

Resolution authorizing payment to the Springbrook Holding Company LLC for the Village's KVS Accounting Software Annual Maintenance in the amount of \$8,498.71 from app#A.1680.401, CL.8160.234, G.8110.234 & F.8310.234, \$2124.68 will be paid out of each account

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the Springbrook Holding Company LLC for the Village's KVS Accounting Software Professional Services in the amount of \$1,920.00 from app#A.1680.401, CL.8160.234, G.8110.234 & F.8310.234, \$480.00 will be paid out of each account

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the Delaware River Basin Commission in the amount of \$1,048.00 for the Daily Discharge Capacity Project for the Sewer Department from app#G.8110.414(Sewer Admin... Professional Fees). Account balance after expense is \$996.61

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Barton & Loguidice PC in the amount of \$17,400.00 for work completed at the TSC Recreational Center from app#A.7140.451 (Recreation/Playground...Youth Activities)

A motion was made by Trustee Jenkins with a second by Trustee Davis.

Mr. Snowden made the Board aware that the bid documents should coming very soon, so that we can get moving on this project.

Upon the call of the roll, all present were in favor.

Resolution authorizing a refund to Deon Smith in the amount of \$3,250.16 for SBL#115.-3-18 aka 53 Park Avenue for a Water Sewer & Sanitation relevy applied incorrectly to his property taxes from A.0250.00(Current Tax Receivables)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Day & Night Plumbing in the amount of \$1,750.00 for the repairs completed in the TSC Bathrooms from app#A.1620.421(General. Building & Grounds -Repair/Maint.). Account balance after expense is \$19,245.51

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Partners in Safety Inc. in the amount of \$1,335.00 for the Annual Drug & Alcohol Testing for the Village employees from app#CL.8170.407(Street Cleaning-Safety & First...). Account balance after expense is \$7,055.85

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to AM Zaccagnino Technical Service in the amount of \$1,780.00 for the Anti-cleaning and Check for Deformities in the UV Modules and Hydraulic Wiping System for the Sewer Department from app#G.1940.400(Reserved Sewer Project). Account balance after expense is \$65,195.49

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Northern Tool & Equipment (sole source provider) in the amount of \$1,936.63 for a Scott Display Pond Aerator ½ HP, 115 Volt, 100ft Power Cord, Model#14100 from app#F.8320.235(Source of Supply: Parts for Intake Line). Account balance before expense is \$38,931.22

A motion was made by Trustee Jenkins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Village Manager Snowden made the Board aware that this aerator has a stronger engine than the previous one and will do a better job at filtering the pond.

Resolution authorizing an RFP for the Pro-Housing Initiative

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Special Counsel Sussman made the Board aware that we have already identified a residential neighborhood and building where we can start this project, so this resolution is the next step, which is and RFP.

Resolution amending the Town of Thompson Inter-Municipal Water Agreement

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to Table this item. Upon the call of the roll, all present were in favor.

Resolution amending the proposed US Postal Agreement to add more parking space than the previous request

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Mr. Sussman stated that he received another request from the USPS asking for even more additional parking than from the 1st amended requests and they are willing to pay the additional applicable fees, so this resolution is that and Mr. Snowden will have to sign the updates lease agreement. This is a huge win for the Village and also a great source of revenue.

Resolution authorizing the Approval of a Utility Easement for Weiser Property

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Mr. Sussman commented that everyone is aware of this easement requests and all we need is the Mayor's signature to move this along.

Resolution finalizing the Village of Monticello Tow Rate at \$125.00 for all vehicles & \$50.00 for Storage Rate for all vehicles and authorizing the Village Clerk to amend the Village Fee schedule, section A290 of the Village Code

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution setting a Public Hearing Date for May 7th, 2025 at 6:00pm for proposed Local Law#2 of 2025, adding Section 280-59 "PUD-Planned Unit Development" and authorizing the Village Clerk to send the proposed local law to the Sullivan County for 239 GML Review

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Resolution authorizing the canvass of votes from the March 18th, 2025, Special Village Election as reported in the attached Schedule "A" accordance with the NYS Election Law §15-126(1)

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Additional Resolutions added to the agenda:

1. Proposed Local Law #3 of 2025 amending Local Law #7 of 2024, adding §202-15, "Enforcement of Village Building permit requirement" on Wednesday, May 7th, 2025 at 6:15pm

Mr. Sussman stated that the Building Department is having issues with individuals not being properly permitted for rentals. When the building department gets a complaint and they attempt to answer it, that is the time that they find out the property is a rental and it is usually an unsafe or residence that is inhabitable, which is now an issue for the resident living there. I think that the law needs to be strengthened, so that the proper enforcement can take place to cover the resident and the Village and I have written a new law to do just that.

A motion was made by Trustee Hutchins with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

2. Budget Work Session for Wednesday, April 2, 2025 at 5:00pm

A motion was made by Trustee Hutchins with a second by Trustee Davis to set up 2025/2026 Village Budget Work Session for Wednesday, April 2, 2025 at 5:00pm. Upon the call of the roll, all present were in favor.

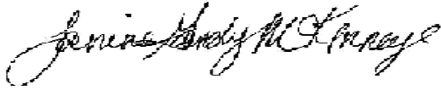
Executive Session

There was no Executive Session

Adjournment

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to close the meeting at 6:58pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy-McKinney
Village Clerk