

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday, July 17th, 2024

6:00 pm

Call Meeting to Order

The meeting was called to order at 6:00pm by Mayor Massey.

Pledge to the Flag

Roll Call

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Present

Trustee Davis-Present

Also Present:

James Snowden, Village Manager

Michael Sussman, Special Counsel

Janine Gandy-McKinney, Village Clerk

Motion to accept the agenda

A motion was made by Trustee Hutchins with a comment to add the Village Manager to item #18 and a second by Trustee Jenkins to accept the agenda. Upon the call of the roll, all present were in favor.

Approval of Minutes for the July 3rd, 2024 Regular Meeting

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Mayors Comments

On a personal note, let me say it is with shock and disbelief that a child was lost in our village. I am truly sorry because it is always a tragic event to lose a child. It is never within the natural order of things for a child to pass away. We will never know the pleasure of realizing that little person's potential impact upon this world. This is a reminder to us all to remain alert and weather conscious in dealing with our families. At this time, let us offer a moment of silence in remembrance of this young life, gone too soon.....

On another note, I had to make the hard decision regarding the 8.5% tax increase. It was a necessary step in the effort to keep the Village of Monticello afloat. This was one effort in an ongoing series of decision-making to cover financial shortfalls.

On the positive side, I want to commend the officers of the Village for their diligence in regards to the seatbelt and safety laws of our citizens. In addition, I want to give a shout-out to the residents of the Nelshore, Waverly, Bennett and Carpenter neighborhoods. Their efforts towards the upkeep of their communities should be commended.

Since our last newsletter, here's what we have been working towards:

- 1) The New York State Swim Grant has been submitted and we await a positive response.

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- 2) I attended a meeting with local property owners regarding the upkeep of their premises and we discussed the consequences of them not doing so.
- 3) I attended a meeting with residents regarding the overcharging of fees in relation to their vehicles being towed. This is a reminder that you have a choice and can have your vehicle towed to your home, rather than the impound lot. This will save on storage charges.
- 4) With the help of the village clerk, we sent out a correspondence to the legislator to make the village whole and a separate entity from the Town of Thompson. This is due to our deficit and the inability to collect overdue taxes. In addition, we discussed the fact that we need to upgrade the billing system software to make an easier understanding of water usage, etc.

I stress once again that garbage and recycling containers should have lids and be placed at the rear of the building. If they are kept in the front, then they should be enclosed in a structure.

Workers, I still continuously say, you are responsible for the maintenance of the Village and Town and the jobs that you have been entrusted with. You need to be aware of your responsibilities and uphold them. It is tax-payer money that funds your salary.

Please remind all residents to scoop their poop.

Reminder:

1. There is no overnight parking on Broadway. All resident vehicles will be ticketed or towed and fined daily.
2. The Village Hall is closed from 12-1pm daily.

I have been continuously litter-plucking which should involve all community members, I want to stress the importance of maintaining the appearance and integrity of the visuals of the town, so we all have to work together to maintain it.

Dates to remember:

June 20th- September 26th

Sullivan Fresh Monticello Farmers Market

Cornell Cooperative Extension

Every Thursday 10 am-1 pm

Behind the Ted Strobel Recreation Center

10 Jefferson Street

Accepts SNAP and EBT

July 18th

Bus trip to Wind Creek Casino in Bethlehem PA

Cost- \$55 pp

Benefit-\$30 free play

July 27th

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First Baptist Church of Monticello Gospel Program
Featuring- John Thorpe and the Truth of Roughmont, NC
Cost-\$20 Adults/\$12 Children
28 Liberty Street
Food will be served

August 1st

1st Annual Mayor Meet and Greet Luncheon
Ted Strobel Center 1:00 pm

August 10th

Piggy Jiggy 21st Annual Picnic
Pig Roast/Fish Fry
DeHoyos Park 11:30 am

Ongoing

Weekly AA/NA Meetings
Ted Strobel Center
7-8:30 pm

Managers' Report

We had a Ribbon Cutting for the Cross-Walk on West Broadway on last Friday which turned out beautiful.

We are looking to pour the Sidewalks for the Splash Pad, we are hoping to open by Monday and we will schedule a formal opening within the upcoming week.

We also need to hire three (3) more seasonal part-time workers for the summer to help in the Village as a whole, litter-plucking, keeping Broadway clean and just in the Village in general.

Village Special Counsel Report

We still have an ongoing issues with the properties in regard the people actually showing up to Court. The Building Department, myself and Mr. Snowden takes time to get all of the information together along with the Justice Court and we go to court and then no one shows up and it turns out to be a total waste of time. We consistently bill and fine and keep repeating the process to no avail. We have to find a better procedure or way to show these offenders that these matters are serious and they must be rectified. I'm not sure what avenues to take as we are currently doing everything the law allows, but we have to do something.

Public Hearing-Increasing the Outside User Rate for Water and Sewer Users by 7.5% and adding an Administrative Fee of \$125.00

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to open the Public Hearing at 6:15pm. Upon the call of the roll, all present were in favor.

The floor was opened to the Public three (3) times and no one spoke.

A motion was made by Trustee Hutchins with a second by Trustee Davis to close the Public Hearing at 6:18pm. Upon the call of the roll, all present were in favor.

Resolution Adopting the Increase in the Outside User Rates for Water and Sewer Users by 7.5% and adding an Administration Fee of \$125.00

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Public Hearing-Health Insurance Coverage Change from NYSHIP because of its Increasing Annual Cost to the municipality and current Village employees to MVP for all of the current Village Employees

Chad Granger was present from the Reis Group and explained the benefits of changing the current employee health insurance to MVP. He also gave a comparison between NYSHIP and MVP.

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to open the Public Hearing at 6:20pm. Upon the call of the roll, all present were in favor.

The floor was opened to the Public three (3) times and the following people spoke:

- Special Counsel, Michael Sussman
- Village Manager, James Snowden
- Trustee Jenkins
- Diana Curbelo
- Trustee Hutchins
- Bonnie Welsch
- Helen Jersey
- Robert Welsch

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to close the Public Hearing at 6:39pm. Upon the call of the roll, all present were in favor.

Mr. Sussman made everyone aware that the Board cannot vote on this yet, it has to be presented and negotiated amongst the unions first. This public hearing is only for the Board to state their opinion or desire to pursue MVP as the Village's Health Insurance provider, but nothing is written in stone. With the blessing of the Board, I will write a letter to the Union making them aware of the board's position and we will go from there. So please do not be misled, the Board did not vote for this and nothing has been changed as far as who the health care provider is, it is still NYSHIP.

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to allowing Special Counsel to move forward and reach out to the unions. Upon the call of the roll, all present were in favor.

Public Hearing-Proposed Local Law #4 of 2024 to amend Local Law#3 of 1976, Article XVII entitled "Lane Designations" Chapter 252 section 46 entitled "Penalties for Offenses" to mirror

the current Schedule of Fee's as listed in Chapter A90 of the Village Code

The notice was read into the minutes:

PLEASE TAKE NOTICE that the Village of Monticello be holding a Public Hearing on Wednesday, July 17th, 2024 at 6:45pm at Village Hall, 2 Pleasant Street, Monticello, New York 12701 to discuss the following proposed local law:

Proposed Local Law #4 of 2024 to amend Local Law#3 of 1976, Article XVII entitled "Lane Designations" Chapter 252 section 46 entitled "Penalties for Offenses" to mirror the current Schedule of Fee's as listed in Chapter A90 of the Village Code

PLEASE TAKE FURTHER NOTICE that the beneficial significance of said proposed regulations & local laws will be reviewed by the Village Board of Trustees incident to and as a part of said public hearing. Copies of said proposed regulations & local laws are available for review at Monticello Village Hall, 2 Pleasant Street, Monticello, New York 12701.

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to open the Public Hearing at 6:40pm. Upon the call of the roll, all present were in favor.

The floor was opened to the Public three (3) times and no one spoke.

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to close the Public Hearing at 6:41pm. Upon the call of the roll, all present were in favor.

Resolution Adopting Local Law #4 of 2024 to amend Local Law#3 of 1976, Article XVII entitled "Lane Designations" Chapter 252 section 46 entitled "Penalties for Offenses" to mirror the current Schedule of Fee's as listed in Chapter A90 of the Village Code

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Public Hearing-Proposed Local Law #5 of 2024, adding section 89-22 (E) "Any owner or said person responsible for any domesticated pet in the Village will be responsible for picking up their animals feces and properly disposing of it. Any owner or said person responsible that does not pick up their animals feces and does not dispose of them properly will be fined a fee of \$250.00 per act if in any residential neighborhood and \$350.00 per act if on Broadway or the Village's main thorough ways"

The notice was read into the minutes:

PLEASE TAKE NOTICE that the Village of Monticello be holding a Public Hearing on Wednesday, July 17th, 2024 at 6:30 pm at Village Hall, 2 Pleasant Street, Monticello, New York 12701 to discuss the following proposed local law:

Proposed Local Law #5 of 2024, adding section 89-22 (E) "Any owner or said person responsible for any domesticated pet in the Village will be responsible for picking up their animals feces and properly disposing of it. Any owner or said person responsible that does not pick up their animals feces and does not dispose of them properly will be

fined a fee of \$250.00 per act if occurred in any residential neighborhood and \$350.00 per act if occurred on Broadway or the Village's main thorough ways"

PLEASE TAKE FURTHER NOTICE that the beneficial significance of said proposed regulations & local laws will be reviewed by the Village Board of Trustees incident to and as a part of said public hearing. Copies of said proposed regulations & local laws are available for review at Monticello Village Hall, 2 Pleasant Street, Monticello, New York 12701.

A motion was made by Trustee Hutchins with a second by Trustee Davis to open the Public Hearing at 6:43pm. Upon the call of the roll, all present were in favor.

The floor was opened to the Public three (3) times and no one spoke.

A motion was made by Trustee Hutchins with a second by Trustee Davis to close the Public Hearing at 6:44pm. Upon the call of the roll, all present were in favor.

Resolution Adopting Local Law #5 of 2024, adding section 89-22 (E) "Any owner or said person responsible for any domesticated pet in the Village will be responsible for picking up their animals feces and properly disposing of it. Any owner or said person responsible that does not pick up their animals feces and does not dispose of them properly will be fined a fee of \$250.00 per act if in any residential neighborhood and \$350.00 per act if on Broadway or the Village's main thorough ways"

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment of the Village Bills in the amount of \$176,869.76

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution setting a Public Hearing date for Local Law #6 of 2024, the amendment of Chapter 252, entitled "Vehicles and Traffic" section 32, Notice of Removal to add the following, "Upon receiving notification from the Village Police Chief of said removal, the Village Clerk shall ascertain from the Chief and/or the Justice Court whether said owner has outstanding and unpaid parking tickets and, if so, shall require as a condition of the release of said towed vehicle the payment in full of said tickets and any penalties which to date have been imposed by the Village Justice Court. Once collected, the Village Clerk shall cause their distribution in accordance with law" on Wednesday, August 7th, 2024 at 6:00pm

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution setting a Public Hearing date for Local Law #7 of 2024, to amend Chapter 202, "Rental Permits" by adding subsection 202-3(c) to the Definitions and adding subsection, 202-

4a, “Regulating Air B & B’s in the Village of Monticello-Permit Required, adding the applicable fees as noted to the Schedule of Fee’s, Chapter A290 of the Village Code” and adding subsection 202-5(b)(3)(a-e) on Wednesday, August 7th, 2024 at 6:15pm

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution setting a Public Hearing date for Local Law #8 of 2024, to amend Chapter 12, entitled, “Defense and Indemnification” to add the Mayor, Trustees and Village Manager of the Village of Monticello on Wednesday, August 7th, 2024 at 6:30pm

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution requesting that the Planning Board review regulations for Cannabis Retail in the B1 and B2 Zones only as designated by the Village Board

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

Resolution authorizing the return of SBL#110.-1-1, vacant lot on Hillside Avenue to its prior owner once all proper fees has been calculated by the Village Clerk

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the purchase of a McLaughlin Verifier G3+ Digital Locator in the amount of \$5,456.00 from Vermeer (sole source provider) for the Water Department from app#F.8320.421(Source of Supply Repairs & Maintenance). Account balance is \$12,325.45

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the quote and purchase of a Flow Sensor from Instrumart LLC (sole source provider) from app#G.1940.400(Reserved Sewer Project) in the amount of \$1,529.21 for the Sewer Department. Current account balance before expense is \$62,671.12

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the purchase of Tires in the amount of \$1,889.33 from Inter City Tire from app#CL.8160.421 (Sanitation-Repairs & Maintenance). Account balance after purchase is \$2,483.56

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the repair of the Jail Pump Station in the amount of \$3,749.59 from Siewert Equipment from app#G.8130.421 (Treatment/Disposal-Repair/Maintenance). Account balance before purchase is \$4,218.00

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Emergency Purchase of Corrosion Products & Equipment from Flow Control Group in the amount of \$2,520.00 from app#G.8130.458 (Treatment/Disposal-Chemicals). Account balance before purchase is \$8,087.01

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Renewal of the Generator as listed Service Contract with Peak Power Systems from 7/1/24-6/30/25 for the Sewer Department in the amount of \$5,583.50 from app#G.8120.233 (Sanitary Sewers-Equipment Purchase). Current Account balance before expense is \$137,980.66

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution approving and endorsing the Village of Monticello in its application to NYS Homes and Community Renewal for Funding under the New York Main Street Downtown Stabilization Project

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the hiring of Special Police Officers in the Village of Monticello Justice Court

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the advertisement of Bids for the Village of Monticello Water Treatment Plant Improvements

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

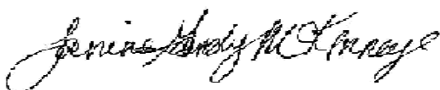
Executive Session (if necessary)

There was no Executive Session

Adjournment

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to close the meeting at 7:30pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy-Mckinney, Village Clerk