

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday, January 17<sup>th</sup>, 2024

6:00 pm

HAPPY NEW YEAR!!!!!!

**Call Meeting to Order**

The meeting was called to order at 6:02pm by Mayor Nikolados.

**Pledge to the Flag**

**Roll Call**

Mayor Nikolados-Present

Trustee Rue-Present

Trustee Banks-Present

Trustee Massey-Present

Trustee Jenkins-Present

**Also Present:**

Antoinette Williams-Village Attorney @ 6:50pm

**Motion to accept the agenda**

A motion was made by Trustee Rue with a second by Trustee Massey to accept the agenda with the following two (2) add-ons:

1. Resolution authorizing the return of the JCAP Grant monies in the amount of \$30,000.00 to the NYS Unified Court Administration
2. Resolution authorizing the Emergency Repair of the Highway Departments Garage Overhead doors by Sullivan Overhead in the amount of \$8,500.00 from app#A.1620.421 (Building & Grounds-Repairs/Maintenance). Current account balance before expense is \$14,083.29

Upon the call of the roll, all present were in favor.

**Approval of Minutes from the December 13<sup>th</sup>, 2023 Regular Meeting & the January 16<sup>th</sup>, 2024 Emergency Meeting**

**December 13<sup>th</sup>, 2023 Regular Meeting**

A motion was made by Trustee Banks with a second by Trustee Massey. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea

Trustee Rue-abstain

Trustee Banks-yea

Trustee Massey-yea

Trustee Jenkins-yea

**January 16<sup>th</sup>, 2024 Emergency Meeting**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea

1/17/24-Village Board Meeting Minutes

Trustee Rue-yea  
Trustee Banks-abstain  
Trustee Massey-yea  
Trustee Jenkins-yea

**Mayor/Manager Report**

Mayor Nikolados introduced Jaime Schmeiser from the Sullivan County Chamber of Commerce.

Mrs. Schmeiser stated that she was before the Board in regards to the 2024 Bagel Fest, they have selected the date of Sunday, August 11, 2024 on Broadway and the Chamber is asking for a Resolution of Support from the Board in order to get the ball rolling for the Bagel Fest.

A motion was made by Trustee Banks with a second by Trustee Rue in support of the 2024 Bagel Festival on Broadway in the Village of Monticello. Upon the call of the roll, all present were in favor.

**SEQR for the Water Project**

Tabled by Mayor Nikolados

**Resolution Declaring a Negative Declaration that the Proposed Village of Monticello Improvements Project is a Type 1 Action and will NOT have a significant adverse impact on the environment**

Tabled by Mayor Nikolados

**Resolution authorizing the payment of the Village Bill in the amount of \$943,604.04 for fiscal year ending July 2024**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing the Village Clerk to divide the Village into five (5) Election Districts in accordance with the NYS Election Law §15-110(5) for the upcoming March 19<sup>th</sup>, 2024 Village Election and designating the Ted Stroebele Recreation Center as the Polling Site for registered voters from 12pm-9pm**

A motion was made by Trustee Banks with a second by Trustee Rue.

The Village Clerk made the Board and Public aware that the voting for the Village Election will have to take place in the basement of the building being that the bathrooms upstairs are not functioning.

Trustee Banks stated that he would like to have Police presence there.

The Village Clerk responded that there is always police presence and they always patrol throughout the day.

Upon the call of the roll, all present were in favor.

**Resolution authorizing the newspaper advertisement designating the offices to be filled and terms thereof in accordance with the NYS Election Law §15-104(3)(a)**

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, all present were in favor.

**Resolution authorizing an Emergency Purchase a Vactor IMPACT Positive Displacement Combination Sewer Cleaner from Joe Johnson Equipment in the amount of \$347,864.00 from state bid in the 2024/2025 Budget and authorizing the down payment in the amount of \$47,864.00 from the current budget**

A motion was made by Trustee Banks with a second by Trustee Rue.

Mayor Nikolados explained that the Village is currently renting this particular truck at \$550.00 per hour which in the long run is about \$10,000.00 a month and we also have to wait until it is available. The Sewer guys were able to get in touch with this particular company that builds these trucks and we can have one available to us to purchase within a couple of weeks, but we need to at least make the down payment, which is the resolution that is before you right now. It is an emergency because if we pass this one up, we won't be able to get another one for a minimum of 36 months, so we will have to continue to rent it, which in the long run will severely hurt the Village and the also the Sewer Fund.

Upon the call of the roll, all present were in favor.

**Resolution authorizing the Emergency Purchase of a Wrap-Around to fix a pipe in the amount of \$1,619.14 from Schmidt's Wholesale Inc. for the Water Department from app#F.8340.421 (Transmission-Repairs/Maintenance). Current account balance is \$16,684.47 before the expense**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to the Town of Thompson for the Village Tax Bills in the amount of \$5,074.91 as listed in the attached Schedule "A" from app#A.1950.400 (Taxes/Assessments and Adjustments). Current account balance after expense is \$13,446.95**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village Mayor/Mayor to sign all the necessary forms in regards to the Water Grant Project**

A motion was made by Trustee Rue with a second by Trustee Banks.

1/17/24-Village Board Meeting Minutes

Trustee Massey asked all we all caught up with the audits and bank records.

Mayor Nikolados answered, yes, they just have to do last year, bur everything is on schedule.

Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to Trittech Software Systems (sole source provider) in the amount of \$13,220.31 for the annual Records Management System Subscription for the Police Department from app#A.3120.206 (Police-Computer Equipment). Account balance after expense is \$535.74**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to Cooper Arias LLP in the amount of \$13,806.25 for the FY 2021 and AUD from app#A.1320.407 (Auditor-Annual Audit). Account balance after purchase is \$9,931.25**

A motion was made by Trustee Banks with a second by Trustee Rue.

Trustee Jenkins asked if it went out to bid

Mayor Nikolados responded that no it did not, he is the auditor that we have been using for the last couple of years.

Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea

Trustee Rue-yea

Trustee Banks-yea

Trustee Massey-yea

Trustee Jenkins-nay

**Resolution authorizing payment to Ray S. Pantel (sole source provider) in the amount of \$16,225.00 from app#A.5182.200 (Street Light-Repair/Maintenance). Account balance after purchase is \$8,725.00**

A motion was made by Trustee Banks with a second by Trustee Rue.

Trustee Banks asked if this amount was for all the street lights throughout the Village.

Mayor Nikolados responded, no, this was for the 18 decorative lights on Broadway. There have been issues with them for a while. Some of the Christmas lights were not working or just half of them were. Even during the Bagel Fest last year, we were running cords and stuff from the Library, so this is something that we had to do and unfortunately, Pantel is the only person in Town that can fix things like this, everyone else went out of business.

Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea

Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-yea  
Trustee Jenkins-nay

**Resolution authorizing the purchase of an 18" AMI Bucket with bolt from Jesco Inc. (sole source provider) for the Highway Department in the amount of \$3,364.29 for the Highway Department from app#A.5110.232 (Street Maint-Equipment & Vehicle). Current account balance after purchase is \$156,799.19**

A motion was made by Trustee Banks with a second by Trustee Rue to Table this item. Upon the call of the roll, all present were in favor.

**Resolution authorizing the purchase of One Magnum Mobile Genset and Super Start Alternator (sole source provider) in the amount of \$67,000.00 from Peak Power System for the Sewer Department from app#G.8120.233 (Sanitary Sewers-Equipment Purchase). Account balance after purchase is \$195,208.59**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

**Resolution authorizing a Utility Bill Adjustment to remove the estimated reading amount from 20 Hammond Street in the amount of \$93.43 from the Water reading and \$79.39 from the Sewer reading due to the meter not reading correctly, reading showed an estimated reading instead of an actual minimum bill reading**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing a Utility Bill Adjustment for 40 Clinton Ave in the amount of \$390.02 on the sanitation reading to \$98.56. Residence is a one-family, was read as a multi-family residential home and was charged for a dumpster pick up 1x a week**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing a Utility Bill Adjustment for the removal of penalties in the amount of \$45.01 for 3 Roosevelt Place due to the credit card payment not entered when received, system**

**did not generate an automatic receipt, so the Water Billing Clerk did not know that the bill was paid**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing a Utility Bill Adjustment for the removal of penalties in the amount of \$1,892.14 for account#51-547 and \$4,500.80 for account#51-000546 for NY Jefferson Associates (Jefferson Gardens) due to bills not being received**

A motion was made by Trustee Banks with a second by Trustee Rue to Table this item. Upon the call of the roll, all present were in favor.

**Resolution authorizing a Utility Bill Adjustment for the removal of penalties in the amount of \$112.84 for the September & November billing cycles for 9 Nelshore Drive due to the payment being sent to Monticello WI, instead of Monticello, NY**

A motion was made by Trustee Banks with a second by Trustee Rue to Table this item. Upon the call of the roll, all present were in favor.

**Resolution authorizing the purchase of a EWON Industrial Internet Router in the amount of \$2,266.84 from Xylem Water Solutions USA, Inc. (sole source provider) for the Sewer Department from app#G.1940.400 (Reserved Sewer Project). Account balance after purchase is \$67,906.66**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing the purchase of a Sander Chain in the amount of \$1,300.00 for the Highway Department from Chemung Supply (sole source provider) from app#A.1640.421 (Central Garage-Repair/Maintenance). Account balance before purchase is \$20,565.83**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea  
Trustee Rue-yea  
Trustee Banks-yea  
Trustee Massey-nay  
Trustee Jenkins-nay

**Resolution authorizing payment in the amount of \$30,000.00 to NYMIR for the Village deductible in the amount of \$10,000.00 each for the following lawsuits, Melbourne Ridge v. Village of Monticello, Frank S. Drayton v. Village of Monticello, & Ronald Singer v. Village of Monticello**

A motion was made by Trustee Banks with a second by Trustee Rue to Table this item. Upon the call of the roll, all present were in favor.

**Add-Ons:**

**Resolution authorizing the return of the JCAP Grant monies in the amount of \$30,000.00 to the NYS Unified Court Administration**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

- Mayor Nikolados-yea
- Trustee Rue-yea
- Trustee Banks-yea
- Trustee Massey-nay
- Trustee Jenkins-nay

**Resolution authorizing the Emergency Repair of the Highway Departments Garage Overhead doors by Sullivan Overhead in the amount of \$8,500.00 from app#A.1620.421 (Building & Grounds-Repairs/Maintenance). Current account balance before expense is \$14,083.29**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

- Mayor Nikolados-yea
- Trustee Rue-yea
- Trustee Banks-yea
- Trustee Massey-nay
- Trustee Jenkins-nay

**SEQR for the Water Project**

SEQR was completed, little to small impact was found

**Resolution Declaring a Negative Declaration that the Proposed Village of Monticello Improvements Project is a Type 1 Action and will NOT have a significant adverse impact on the environment**

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

**Executive Session**

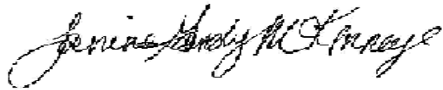
There was no Executive Session

**Adjournment**

A motion was made by Trustee Rue with a second by Trustee Banks to adjourn the meeting at 7:01pm. Upon the call of the roll, all present were in favor.

1/17/24-Village Board Meeting Minutes

Submitted by:

A handwritten signature in cursive script, reading "Janine Gandy-McKinney".

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Janine Gandy-McKinney, Village Clerk