

Board of Trustees Meeting

Reorganizational Minutes

Village of Monticello

Wednesday, April 5th, 2023

6:00 pm

Call Meeting to Order

The meeting was called to order at 6:10pm by Mayor George Nikolados.

Pledge to the Flag

Roll Call

Mayor Nikolados-Present

Trustee Rue-Present

Trustee Banks-Present

Trustee Massey-Present

Trustee Jenkins-Present

Also Present:

James Snowden-Village Manager

Michael Sussman-Special Counsel

Rudolph Browdowsky- Water Superintendent

Robert Nelson-Sewer Superintendent

Robert Mir-Chief-Police Department

Motion to accept the agenda

A motion was made by Trustee Banks with a second by Trustee Rue to accept the agenda. Upon the call of the roll, all present were in favor.

Approval of minutes from the March 15th, 2023 Meeting

A motion was made by Trustee Banks with a second by Trustee Rue to approve the minutes. Upon the call of the roll, all present were in favor.

Mayors Report

Mayor Nikolados wished everyone a Happy Holidays to those celebrating, Passover, Easter & Ramadan.

He also stated that he was happy to see that the east Broadway construction has started back up. He stated that the placement of the new sidewalks along East Broadway will make the Village more walkable and accessible to those without vehicles.

Mayor's Appointments w/Board Approval-Two (2) Year Appointment

Treasurer

Gary Lasher

(Hold-Over)

Term Expiration

April 2020

Mayor's Appointments w/Board Approval-One (1) Year Appointment

Village Attorney-Special Counsel

Michael Sussman

Term Expiration

April 2023

4-5-23 Village Board Re-Organizational Meeting

A motion was made by Trustee Rue with a second by Trustee Massey to appoint Michael Sussman as Special Counsel to the Village of Monticello Board for a Term of one (1) year ending March 31st, 2024. Upon the call of the roll, all present were in favor.

Deputy Village Attorney
Richard S. Baum

Term Expiration
April 2020

A motion was made by Trustee Banks with a second by Trustee Rue to appoint Richard S. Baum as Deputy Special Counsel to the Village of Monticello Board for a Term of one (1) year ending March 31st, 2024. Upon the call of the roll, all present were in favor.

Mayor’s Appointments w/Board Approval -One (1) Year Appointment

Deputy Mayor
Michael Banks

Term Expiration
April 2023

Mayor Nikolados re-appointed Trustee Banks as Deputy Mayor for another term of one (1) year also ending on March 31st, 2024.

Resolution authorizing the payment of the Village Bills in the amount of \$193,020.24

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-nay
Trustee Jenkins-nay

Resolution setting the date, time and place of the regular Village Board Meetings for the 1st & 3rd Wednesdays of each month at 6:00pm in person at Village Hall

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution changing the first (1st) Village Board meeting of the month of May from Wednesday, May 3rd, 2023 to Tuesday, May 2nd, 2023 at 6:00pm due to a conflict with the majority of the Board members

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

4-5-23 Village Board Re-Organizational Meeting

Resolution regarding the Procurement of all Goods and Services by the Departments of the Village of Monticello

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-yea
Trustee Jenkins-nay

Resolution authorizing the Village Manager to allow employees to attend Seminars and Conferences and also the Village Board allowing the Village Manager to attend Seminars and Conferences which will benefit or further the interest of the Village not to exceed \$1,500.00

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment in advance of audit claims for Public Utilities, Fuel, Postage, ADP for Payroll related services, Town of Thompson bills, the Sullivan County Treasurer for Tipping Fee's only, and the Medicare Reimbursements Checks not to exceed \$30,000.00

A motion was made by Trustee Banks with a second by Mayor Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-nay
Trustee Jenkins-nay

Resolution directing the Annual Audit of the Village Justice Court Records by the Village Independent Auditors by a bid process

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution adopting Investment Policy for the Village of Monticello

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-yea
Trustee Jenkins-nay

4-5-23 Village Board Re-Organizational Meeting

Resolution designating the TD Bank as the depository for the Justice Court and authorizing the Village Justice and acting Village Justice to have sole authorization of the accounts therein and allowing the Manager to have read-only access

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution designating the JP Morgan Chase Bank, Catskill Hudson Bank of Sullivan County, Wayne Bank, Jeff Bank & TD Bank as the depositories for the Village and authorizing the Mayor, Deputy Mayor, Treasurer, Deputy Village Treasurer and Village Manager have sole authorization of the accounts therein

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-nay
Trustee Jenkins-nay

Resolution authorizing the bidding process for the Village's Highway, Sanitation, Sewer & Water Departments annual bid items for fiscal year ending July 2024; bid opening date to be set for Thursday, May 11th, 2023 at 2:00pm for the Highway & Sanitation Department and Thursday, May 25th, 2023 at 2:00pm for the Water & Sewer Department

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Village's Annual Spring Litter Pluck for Saturday & Sunday, April 29 & 30, 2023 from 9am-2pm

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution setting the dates for the Village of Monticello Annual Spring Cleanup from Saturday, April 22nd – April 29th, 2023 from 8am-2pm M-F and 8am-12pm Sat, Senior and Handicapped curbside pick-up will be begin on Monday, April 24th, 2023 at 8:00am

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Shalom Environmental LLC in the amount of \$3,000.00 for the Asbestos Inspection completed in the Highway Department from app#A.1640.421 (Central Garage-Repairs/Maintenance). Current account balance is \$21,329.20 before the expense \$21,329.20

4-5-23 Village Board Re-Organizational Meeting

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Peak Power Systems (sole source provider) for the Quick Quote in the amount of \$2,850.00 for the Installation of the Crystal Street Pump Station from app#G.8120.421(Sanitary Sewers-Repairs/Maintenance). Current account balance before the expense is \$3,473.96

A motion was made by Trustee Banks with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to The Law Firm of JF Janata, Ltd in the amount of \$14,990.44 for the Tax Assessment Reduction of JP Morgan Chase Bank aka SBL#116.-1-1 for the 2020, 2021 & 2022 tax years from app#A.02500

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, all present were in favor.

Resolution directing all Department Heads to give a Monthly Report in person at the Manager's discretion to the Village Board along with a copy of the Planning & Zoning Minutes to be submitted from the Village Clerk

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, all present were in favor.

Resolution authorizing payment for the Emergency Replacement of the Decant Pump Control Panel in the amount of \$7,740.00 for the Water Department by North Jersey Pump & Controls, LLC from app#F.8320.233(Source of Supply-Equipment). Current account balance before expense is \$63,328.00

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, all present were in favor.

Resolution accepting the emergency quote and repair from Ketcham Fencing, Inc for the Sewer Departments Fence as per the Villages Insurance Company in the amount of \$8,690.00 from app#G.8120.233 (Sanitary Sewers-Equipment Purchase). Current account balance before expense is \$91,001.71

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, the vote went as follows:

Mayor Nikolados-yea
Trustee Rue-yea
Trustee Banks-yea
Trustee Massey-nay
Trustee Jenkins-nay

4-5-23 Village Board Re-Organizational Meeting

Resolution authorizing the Clerk to send a 30-Day Advance Notice for Liquor License for D Nelly S Latin Restaurant Corp located at 500 Broadway in the Village of Monticello

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, all present were in favor.

Resolution authorizing the purchase of two (2) new Police Vehicles in the amount of \$110,000.00 off State Bid through a Leasing Program

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, the vote went as follows:

- Mayor Nikolados-yea
- Trustee Rue-yea
- Trustee Banks-yea
- Trustee Massey-nay
- Trustee Jenkins-nay

Resolution authorizing the hiring of Anthony Dworetsky as the DPW Superintendent for the Village of Monticello and setting a salary with the understanding that this is a Non-Union position and that Mr. Dworetsky answers directly to the Village Manager, Mr. Sowden

A motion was made by Trustee Rue with a second by Trustee Banks. Upon the call of the roll, the vote went as follows:

- Mayor Nikolados-yea
- Trustee Rue-yea
- Trustee Banks-abstain
- Trustee Massey-yea
- Trustee Jenkins-yea

Managers' Report

The Village Manager, Mr. Snowden made the following one (1) year appointments:

Village Engineer-Glenn Smith	April	2024
Official Newspaper-Sullivan County Democrat	April	2024
Police Surgeons- Drs. Shazaad & Garfinkel	April	2024
Health Officer-Dr. Garfinkel	April	2024
Police Chaplains- Pastor Ramero	April	2024
Official Banks-JP Morgan Chase Bank, Key Bank, Catskill Hudson Bank of Sullivan County, Wayne Bank, Jeff Bank & TD Bank	April	2024
Police Veterinarian-Dr. Scott Quick	April	2024

4-5-23 Village Board Re-Organizational Meeting

Discussion-

The Board had discussions regarding the following issues:

1. Taxi Cabs-the waiting times and how to allow more medallions
2. Uniforms for All- Employees receive a clothing allowance to pay for uniforms and the uniforms are not being worn
3. Village Vehicle for Personal Use-there's no resolutions on file for this and it shouldn't be happening
4. On-street Parking-Not allowed under the Village Code
5. Rental Law Revision-Needs to be re-vamped immediately
6. Part-Time Police Officers-Can this be looked into
7. Dog Park-this is something needed for the Village as there are a lot of dog owners
8. Employees Punching Out for Lunch-employees are abusing their lunch breaks and should be held accountable for the extra time they are using
9. Employee Evaluations-who is responsible for evaluating the employees and why are they not being done

Community Appreciation Plaques were presented to the following individuals:

Mattie Anderson

The late Reverend James Matthews

Reverend Mary Alli

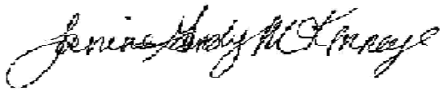
Executive Session

There was no Executive Session

Adjournment

A motion was made by Trustee Banks with a second by Trustee Rue to adjourn the meeting at 8:18pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy-McKinney, Village Clerk