

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday, November 6th, 2019

6:00 p.m.

Call Meeting to Order

Mayor Sommers opened the meeting at 6:00pm

Pledge to the Flag

Roll Call

Mayor Sommers-Present

Trustee Nikolados-Present

Trustee Rue-Present

Trustee Massey-Present

Trustee Sabatino-Present

Also Present: Michael Davidoff, Village Special Council
Gary Lasher, Village Treasurer

Motion to accept the agenda

A motion was made by Trustee Nikolados with a second by Trustee Rue accepting the agenda with the following add-on:

1. Scheduling a Work Session to discuss the Employee's Health Insurance for the next Village Board meeting on Wednesday, November 20th, 2019 at 5:30pm.
2. Resolution for the Adult Men's Basketball League

Upon the call of the roll, all present were in favor.

Approval of minutes from the October 16th, 2019 Village Board Meeting

A motion was made by Trustee Rue with a second by Trustee Massey. Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea

Trustee Nikolados-abstain

Trustee Rue-yea

Trustee Massey-yea

Trustee Sabatino-yea

Manager's Report

Mayor Sommer's read a letter he received from the County in regards to the Broadway Historic District and he also announced that there will be an informational meeting hosted by the Sullivan County Planning Board for the Broadway Historic District on Monday, November 12th, 2019 from 6-8pm here at Village Hall.

He also made the Board aware that the Village followed the NYS State Election Law and closed at 1:30pm on November 15th to allow time for the Village employees to vote.

Resolution authorizing Budget transfers for fiscal year ending July 31st, 2020

A motion was made by Trustee Nikolados with a second by Trustee Massey. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Lexipol, LLC in the amount of \$9,126.00 from app#A.3120.445-Police Training for the annual subscription and support to online law enforcement policy and procedure manual, training bulletins and testing database. Account balance after budget transfer is \$9,126.00

A motion was made by Trustee Rue with a second by Trustee Nikolados.

Trustee Massey asked if this was a sole source provider because according to the auditor's there is no such thing a sole source. There are other service providers out there, the Village just has to take the time and look for them.

Chief Mir stated that he is aware that there are others out there that provide these services, but this resolution is only to pay for the PD's annual subscription, we already have their service and to bid this out to start over, we will be looking at over \$30,000.00 due to the volume of information that is stored and what the system entails. Lexipol is a team of lawyers that work directly with the State and they do all of the legal updates and make sure that when we go into the system, we have the most current information at all times. Without them, we will be in trouble and with the service they provide, we have to be current at all times. This is paid once a year only.

Michael interjected and stated that the Chief is correct, there are only certain companies that do this and it is a very intricate part of the Police Department and must be accurate and current as soon as there are any changes, as the Chief said, this is just an annual subscription payment. To bid this out each year will be a huge detriment to the services provided by the Police Department.

Upon the call of the roll, the vote went as follows:

- Mayor Sommers-yea
- Trustee Nikolados-yea
- Trustee Rue-yea
- Trustee Massey-nay
- Trustee Sabatino-yea

Resolution authorizing payment to 52 Automotive Inc. in the amount of \$4,907.74 from app#A.3120.421-Police-Repairs/Maintenance for the body repairs to the 2010 Chevy Tahoe Car #18 K-9. Account balance after budget transfer of recovered insurance payment is \$8,548.09

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-yea
Trustee Massey-nay
Trustee Sabatino-yea

Resolution authorizing payment to Schmidt’s Wholesale Inc. in the amount of \$2,531.50 from app#F.8340.234-Transmission-Meter/Hydrants for the purchase of a Mueller Valve for the Water Department. Account balance after purchase is \$4,190.00

A motion was made by Trustee Rue with a second by Trustee Nikolados.

Trustee Massey asked where the quotes are. Procurement is not being followed and we as the Board is allowing these purchases to be made without adequate information and the Board is going to be the one’s written up by the auditor’s.

Mayor Sommers stated that he agrees and Trustee Massey is correct. We need to really start being more conscious of this because procurement is being violated and I’m going to request that the Clerk write a memo to all of the Department Heads and attach a copy of the current Procurement Policy that was passed in April. As of right now, I think that we need to table this resolution.

A motion was made by Trustee Rue with a second by Trustee Sabatino to Table this resolution. Upon the call of the roll, all present were in favor.

Resolution authorizing the Adult Men’s Basketball League & Agreement

Michael Davidoff read the resolution and agreement to the Board.

A motion was made by Trustee Massey with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution adding a \$50.00 fee per quarter to all Village property owners who do not have the new water meters installed and authorizing the Clerk to add this fee to Chapter A-290 of the Village Code entitled, “Fee Schedule”

A motion was made by Trustee Rue with a second by Trustee Massey.

Trustee Rue asked who came up with this fee and what is it for. She stated that she was under the impression that everyone had the new meters installed and those that didn’t, is it the fault of the homeowner or the company, because I know that there was a lot of times that people were not home or away and couldn’t get in touch with the company or vice versa.

Mayor Sommers stated that everyone has had ample time to be in compliance with this and it is time for the Village to take action. This was the whole point of the getting the new meters and

we are still having issues with certain meters and it's all of these manual read one's.

Gary Lasher stated that he spoke with the Water Department Superintendent, Chuck Brodowsky and the Meter Reader, Chad, and they are all for it and said they have been wanting this and just waiting for the Board to take action. They said that it is currently a hassle and this will eliminate the issue of meters being incorrectly read. They are all for it.

Trustee Rue stated that this doesn't make any sense to me and I think that we need to find out all of the details of why they don't have the new meter before we start charging them.

Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-abstain
Trustee Massey-yea
Trustee Sabatino-yea

Resolution authorizing the Correction of Errors by the Village Clerk regarding the Sewer Rate for the following Tax Parcels owned by the Sullivan County Land Bank as attached in "Schedule A"

A motion was made by Trustee Massey with a second by Trustee Nikolados.

Mr. Davidoff stated that he spoke with Mr. Hominick at the County and they are correct, there is a provision under the Law that any property owned by the Land Bank is exempt from any and all taxes including sewer taxes unless the property is being rented. As per Mr. Hominick, this is currently not the case and none of the properties are being utilized as rental units.

Upon the call of the roll, all present were in favor.

Resolution authorizing the Correction to Tax Parcel#110.-3-43 by the Village Clerk and exempting the property tax for the 2019/2020 fiscal year in accordance with the filed application received by the Town of Thompson

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Hawkins & Delafield in the amount of \$5,530.25 from app#H.1420.486-Capital Projects for Professional Services regarding the WQIP B.A.N.

A motion was made by Trustee Nikolados with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-yea
Trustee Massey-nay

Trustee Sabatino-yea

Resolution authorizing payment to BAS in the amount of \$3,000.00 from the LISC Grant

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Callanan Industries Inc. in the amount of \$14,312.09 from app#A.5110.229- Street Maintenance CHIPS for the purchase of Binder

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing the contract for Cooper Arias, LLP the Village Auditors in the amount of \$28,000.00 for the fiscal year ending July 31, 2019

A motion was made by Trustee Sabatino with a second by Trustee Nikolados to Table this resolution.

Mayor Sommers asked the Village Clerk to reach out to Mr. Arias and see if he could attend the next Board Meeting on the 20th.

Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Arkel Motors in the amount of \$9,640.41 from app#A.1640.421- Central Garage Repair/Maintenance for the repair of Sanitation Truck #14. Account balance after the repair is \$3,759.88

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-yea
Trustee Massey-nay
Trustee Sabatino-yea

Resolution authorizing payment to North Jersey Pump & Controls, LLC in the amount of \$1,420.50 from app#G.8120.421- Sanitary Sewers Repairs/Maintenance for the Shaker Heights Pump Station. Account balance after the repair is \$15,725.59

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-yea
Trustee Massey-nay
Trustee Sabatino-yea

Resolution authorizing payment to TAM Enterprises (Sole Source Provider) in the amount of \$1,440.00 from app#G.8120.421-Sanitary Sewers Repairs/Maintenance for the Rte. 42 Pump Station repair. Account balance after the repair is \$14,285.69

A motion was made by Trustee Nikolados with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Worker's Comp Self-Insurance through Sullivan County for the fiscal year January 1st, 2020-December 31st, 2020 in the amount of \$139,277.00 from the various funds as listed, A-General, F-Water, G-Sewer & C-Sanitation

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Suit-Kote in the amount of \$4,600.00 from app# A.5110.229- Street Maintenance CHIPS for the Paver and Roller Rental

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Drew, Davidoff & Edwards Law Offices, LLP in the amount of \$1,968.75 from app#A.1420.404- Attorney Litigation for Employee Labor Relations. Current account balance is \$31,107.50

A motion was made by Trustee Nikolados with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing going out to bid for the removal of the Contaminated Soil located in the back and in the upper corner parking lot of Village Hall from the Underground Tank Removal. Bid opening date to be set for Monday, November 25th, 2019 at 2:00pm

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing the payment of bills in the amount of \$368,798.09

A motion was made by Trustee Nikolados with a second by Trustee Massey. Upon the call of the roll, all present were in favor.

Resolution directing all future questions regarding policy, documents and procedures in general to the Village Manager of the Village of Monticello

A motion was made by Trustee Rue with a question and second by Trustee Nikolados.

Trustee Rue stated that she's not sure what this resolution is about and why, but the Village already has a set of procedures and policies they follow that was passed in 2010. The whole Board needs to take the time to review these regulations and then discuss what changes need to be or may want to be made, but this is not the way that you do it. I was not aware of this being on the agenda and what is it for or what are we looking to change and why. I'm against this.

Upon the call of the roll, the vote went as follows:

Mayor Sommers-yea
Trustee Nikolados-yea
Trustee Rue-nay
Trustee Massey-yea
Trustee Sabatino-yea

Resolution authorizing training for the Utility Billing in the amount of \$1,908.00 by Springbrook

A motion was made by Trustee Nikolados with a second by Trustee Massey. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to TAM Enterprises in the amount of \$6,000.00 from app#F.8320.421-Source of Supply Repairs & Maintenance, for the Installation of the Village's Sludge Line for the Water Department. Account balance after the repair is \$6,287.47

A motion was made by Trustee Rue with a second by Trustee Nikolados.

Executive Session

A motion was made by Trustee Sabatino with a second by Trustee Rue to into Executive Session at 6:52pm to discuss the following:

Personnel & Litigation

Upon the call of the roll, all present were in favor.

A motion was made by Trustee Sabatino with a second by Trustee rue to come out of Executive Session at 7:15pm. Upon the call of the roll, all present were in favor.

Work Session- Employee's Health Insurance

A motion was made by Trustee Nikolados with a second by Trustee Massey to set a Special Meeting to discuss the Employee's Health Insurance on Wednesday, November 20th, 2019 at 5:30pm. Upon the call of the roll, all present were in favor.

Adjournment

A motion was made by Trustee Sabatino with a second by Trustee Nikolados to close the meeting at 7:17pm. Upon the call of the roll, all were in favor.

Submitted by:



Janine Gandy-McKinney, Village Clerk