

Minutes
Board of Trustees
Village of Monticello
May 17th, 2011
7:00pm

Call Meeting to Order

The meeting was opened at 7:02pm by Mayor Jenkins

Pledge to the Flag

Roll Call

Mayor Jenkins-Present Carmen Rue-Present T.C. Hutchins-Present
Victor Marinello-Present James Matthews-Present

Also Present: John Barbarite-Village Manager
 John LiGreci-Deputy Village Manager
 Dominic Cordisco-Village Attorney
 Lieutenant VanHage –Police Department
 James Steinberg-Highway Superintendent

Motion to Accept the Agenda

A motion was made by Trustee Rue and second by Trustee Matthews to accept the agenda. Upon the call of the roll, all were in favor.

Approval of Minutes from the April 28th, 2011 Special Meeting & May 3rd, 2011 meeting

A motion was made by Trustee Hutchins and second by Trustee Matthews approving the minutes. Upon the call of the roll, all were in favor.

258 Broadway Hearing

The hearing was opened at 7:03pm by Mayor Jenkins.

Attorney Gerald Orseck spoke on behalf of the Clients for 258 Broadway. Mr. Orseck submitted a report written by the Engineer for 258 Broadway and he stated that the report of their Engineer acknowledges the safety concerns, but does not agree that the building should be demolished. Mr. Orseck spoke of solving the issues with the unsafe building in a series of stages beginning with the reconstruction of the foundation and going forward. The owners wish to use the building as a 4-family residence and follow all building and code

requirements. Mr. Orseck stated that if these conditions and stages are not met in allotted times frames set by the Village, they have no problem with the direction of the Village in demolishing the building.

A motion was made by Trustee Marinello and second by Trustee Rue to refer this report to the Village Engineer for his review and comments before any decisions are made and to close the hearing at 7:25pm. Upon the call of the roll, all were in favor.

Rental Law Amendment Public Hearing

The public hearing was opened at 7:26pm by Mayor Jenkins. The Mayor offered the floor to the Public for their comments of 5 minutes each and the following people spoke:

Trustee Rue
Larry Mellilo
Jenny Martinez
George VanArsdale
Alice Armstead

A motion was made by Trustee Marinello and second by Trustee Rue Adopting the Amendments of Local Law No. 6 of 2010-Chapter 202 entitled, "Rental Permits". Upon the call of the roll, all were in favor.

Mayor's Report

The Mayor thanked all of those that helped gather the information for the Community Block Development Grant that is being submitted. Mayor Jenkins also thanked Sullivan Renaissance and all the volunteers for their work in cleaning up DeHoyos Park.

Manager's Report

Broadway Project - DOT Meeting

I met with Assemblywoman, Aileen Gunther and representatives of the Department of Transportation in front of Dr. Hude's office on Thursday, May 12th. It was brought to the DOT's attention that during the winter, numerous sections of sidewalk heaved and presented tripping hazards. Some of the sidewalks have resettled but there is concern if this happens next year there will be ongoing liability. It was also brought to their attention there are many sections of concrete sidewalk that cracked and need to be replaced.

Grants - TSRC Roof

The Village Engineer has been responding to requests from the grant writer and has been inspecting and providing estimates for repairs and improvements that may be eligible for a grant. During his inspections he has noted that the roof of the Ted Strobele Recreation Center has reached the end of its useful life and replacement is necessary. There are numerous leaks within the building and patching has been done over the years. Some of the replacement may qualify under the Community Facility Grant which could provide \$33,000 towards the cost of the roof.

Code/Zoning

I have begun a comprehensive code/zoning review which is expected to take approximately 6 months.

Memorial Day Services

I would like to remind everyone in attendance that Memorial Day Services will be held May 30th at 10:30 at the County Government Center.

Deputy Manager's Report

Grants

In regards to the Community Development Block Grant Park project, Marty Schneider and I walked the park and pool area. We devised a list of priorities for the pool and Park to be repaired.

The pool will open June 24, 2011, and stay open until Monday, September 5 Labor Day weekend

Workforce Development-County Youth Program

This is a summer youth development program that involves young people of the age 14 to 21 years old. It provides a supervisor that is paid to watch the kids as they work, by the County. This program will provide free labor, under supervision for the pool and Park area for the summer. I have sent out all the applications and forms that are required to make us eligible for the program this year.

ADP Payroll

The go live date is May 17th 2011, which is this Friday's payroll. The scanning machines will not be ready for the first payroll, but they will be ready the following payroll. As far as the Sanitation Department & Garage, we will need to do some wiring for Internet to scans.

Computer Doctors Contract

We have a per hour rate from the Computer Doctor at \$75 an hour. Currently the contract will be at \$60 per hour times 125 hours equals \$7500 per year. If the contract exceeds 125 hours, we can't forward the extra hours to the following contract. If the contract is less than 125 hours, we can forward the extra hours to the following contract at \$60 an hour, verse \$75 an hour. We will come out ahead and have a controlled money allotment for the Computer Doctor to go into the budget, not a guesstimate. Computer Doctor's cost for the installation of scanning equipment is \$2600, which is a onetime cost.

Cornerstone Communication

There are 34 telephone lines; the Village of Monticello is paying for at \$27.04 per line, which equals \$919.36 per month. There are at least 10 lines that are not being used with no

activity, which we are paying \$27.04 per line, which equals \$270.40 per month. If we were to change over to the loop system, which would cost five dollars per line, we could save \$749.36 per month. I should have my report for the next meeting to present to the Board for review and possible change.

Approval of Bills to be paid in the amount of \$690,329.34

A motion was made by Trustee Hutchins and second by Trustee Matthews. Upon the call of the roll, all were in favor.

Resolution Adopting the Budget Transfers, Fiscal Year Ending July 2011

A motion was made by Trustee Matthews and second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution setting the second Public Hearing for a discussion and informational presentation on the proposed FFY 2011 Community Development Block Grant Program-Grant Deadline- Friday, May 27th, 2011

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue and second by Trustee Rue and setting Public Hearing date for May 23rd, 2011 at 8:30am.

Resolution awarding the Annual Bids for Various Materials & Chemicals used by the Highway, Water & Sewer Departments for Fiscal Year 2011/2012

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution authorizing the purchase of 40-50lb bags of Fluoride from Mann Chemical from app#8330.458F for \$1,680.00

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution authorizing the purchase of 10 drums of SHMP (polymer chemical for the mains) from Carus Corporation from app#8330.458F for \$2,300.00

A motion was made by Trustee Marinello and second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution authorizing Computer Doctors to install the new Time Clocks from ADP in Village Hall not to exceed \$2,500.00

A motion was made by Trustee Matthews and second by Trustee Marinello. Upon the call of the roll, all were in favor.

Resolution setting the Rental Permits Fee Schedule at \$100.00 per building and \$10.00 per unit/apartment as described in the Village Code- Chapter 202 "Rental Permits" and to add these fees to the current Village Fee Schedule

A motion was made by Trustee Rue and second by Trustee Matthews. Upon the call of the roll, all were in favor.

Resolution authorizing the purchase of a new 2011 Wheel Loader from HO Penn and Co in the amount of \$143,000.00 from NYS OGS bid contract#40603 award #22063 from the Sanitation Reserve appropriation

A motion was made by Trustee Marinello and second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution authorizing the going out for bids for the electrical street lights on Broadway

A motion was made by Trustee Rue and second by Trustee Marinello authorizing going out for bid and setting the bid date for Thursday, June 9th, 2011. Upon the call of the roll, all were in favor.

Attorney-Client Session

-Pardees Bungalow Colony-Outside User Contract

A motion was made by Trustee Marinello and second by Trustee Rue to go into Attorney-Client Session at 8:17pm. Upon the call of the roll, all were in favor.

A motion was made by Trustee Marinello and second by Trustee Rue to come out Attorney-Client Session at 9:56pm. Upon the call of the roll, all were in favor.

A motion was made by Trustee Marinello and second by Trustee Rue increasing the current salary of Account Clerk, Shanta Farmer from \$32,000 +/- to \$34,077.00. Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue and second by Trustee Matthews directing the Village Attorney to file an unfair labor practice charge against the AFSCME Local 750-11. Upon the call of the roll, all were in favor.

A motion was made by Trustee Marinello and second by Trustee Rue ratifying the PBA Contract in that the MOA was never signed by the Village Board, so therefore the automatic overtime that the Police Officer's have been receiving for working the 12 hours shifts is illegal and will not continue effective May 17th, 2011. Management is directed to speak with

the Chief of Police regarding this issue the next business day. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-Yea

Trustee Rue-Nay

Trustee Hutchins-Yea

Trustee Matthews-Yea

Trustee Marinello-Yea

A motion was made by Trustee Marinello and second by Trustee Matthews changing the salary of the Groundskeeper I from \$23,375.00 to \$27,500.00 effective immediately and retroactive for anyone hired at the lower salary after August 1, 2010. Upon the call of the roll, all were in favor.

Adjournment

A motion was made by Trustee Marinello and second by Trustee Hutchins to close the meeting at 10:07pm. Upon the call of the roll, all were in favor.

Submitted by:



Janine Gandy, Village Clerk