

Minutes

Board of Trustees

Village of Monticello

June 19th, 2012

7:00pm

Call Meeting to Order

The meeting was called to order at 7:03pm by Mayor Jenkins.

Pledge to the Flag

Roll Call

Mayor Jenkins-Present
Larissa Bennett-Absent

Carmen Rue-Present
James Matthews-Present

T.C. Hutchins-Present

Also Present:

John LiGreci-Village Manager
Dennis Lynch-Village Attorney
James Snowden-Code Enforcement Officer
Lieutenant Goble-Police Department
Phil Klemen-Water & Sewer Superintendent

Motion to Accept the Agenda

A motion was made by Trustee Matthews and second by Trustee Hutchins to amend the agenda and add the Bond Resolution. Upon the call of the roll, all were in favor.

Mayor's Report

Mayor Jenkins thanked the Board, Treasurer and Department Heads for all of their work & attendance at all of the Budget Workshop meetings. He stated that everyone has been doing whatever it takes to get the 2012-2012 in shape.

Barton & Loguidice- Nelshore Drive Project

Put on hold to be discussed in Executive Session by Mayor Jenkins

Barton & Loguidice- DeHoyas & Dillon Park Connection Project

Glen Gidaly was present, he discussed a grant from the NYS Office of Parks, Recreation and Historic Preservation in the amount of \$500,000.00 for the "DeHoyas & Dillon Park-Making the Connection Project" to connect DeHoyas & Dillon Park. This grant can also be used to

make repairs to the Tennis Courts, DeHoyas Park Pavilion and other needed repairs. With the Boards approval, Mr. Gidaly presented a resolution to be voted on during the meeting.

Presentation- Sullivan Alliance for Sustainable Development, Inc.

Carol Roig was present to discuss Sustainable Energy and the savings associated if the Village decided to take on a project and partner with Sullivan Alliance for Sustainable Development.

John Fuller, Village Engineer-Village Hall Renovations
Village Hall Renovations

The Village Engineer, John Fuller, spoke in regards to the Site Plans that have presented to date in regards to the renovations for Village Hall. He stated that these plans are still conceptual, these are not the final plans, and he would like to set up a work session with the Board to go over these plans before the final plans are drawn. The Board set up a Work Session date for Monday, July 9th at 9:00am.

St. John Street-Spring Street Pipeline Project

Mr. Fuller stated that they have decided to bid out the culvert pipe required to do this project. A resolution is before the Board to set the bid date for the 28th of this month. In the meantime, they plan to start work on the 18th, at least the digging part of the job.

Amendments to Zoning Code- Discussion with Village Attorney

On hold per Village Attorney

Approval of Bills to be paid in the amount of \$905,983.83

A motion was made by Trustee Rue and second by Trustee Hutchins to approve the bills. Upon the call of the roll, all present were in favor.

Resolution approving and authorizing Gitlin & Associates, LLP to perform services including conducting four (4) single annual Audits for compliance with of the requirements of the USDA for the WWTP Plant and Collection System Improvements Project in the total amount of \$5,000 per year to be paid from available project funds

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution approving and authorizing the Mayor and/or the Village Manager to execute Engineering Contract Amendment #2 which authorizes Barton & Loguidice, P.C. to provide additional services and incorporating additional scope items in order for the Village to comply with additional USDA and DRBC requirements for the WWTP Plant and Collection System Improvements Project and to provide additional services relative to the

construction of the waterline along Nelshore Drive in the amount of \$99,000.00 to be paid from available project funds

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution Authorizing the Village Manager to approve Payment Request #1 for Argenio Brothers performing work under Contract 3A of the WWTP Plant and Collection System Improvements Project and authorizes the Village to pay their Payment Request in the amount of \$158,382.29 in accordance with the terms of their contract with the Village

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving and Authorizing the Village Manager Payment Request #1 for Merrit Construction performing work under Contract 3B which includes replacement of approximately 800-feet of water-main along Nelshore Drive and authorizes the Village to pay their Payment Request in the amount of \$99,954.96 in accordance with the terms of their contract with the Village

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving Change Order #3A-1 for rock removal in the amount not to exceed \$114,180.00 and authorizing the Village Manager to execute the Change Order to be paid from available Project Funds

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving Change Order #3A-2 for a credit in the amount not to exceed \$18,682.00 for pavement replacement along Nelshore Drive and authorizing the Village Manager to execute the Change Order to be paid from available project funds

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving Change Order #3A-3 for authorizing Argenio Brothers to replace the sewer laterals and perform line stops along Nelshore Drive prior to replacing the pavement in the amount of \$51,029.00 and authorizing the Village Manager to execute the Change Order to be paid from available project funds

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving Change Order #3B-1 for authorizing Merrit Construction to replace the pavement along Nelshore Drive within their contract limits in the amount of \$20,940.85 and authorizing the Village Manager to execute the Change Order which will be paid from Village Highway Funds set aside to re-pave the roadway

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution approving Change Order #3B-2 for authorizing Merrit Construction to remove rock to facilitate the installation of the new Waterline along Nelshore Drive within their contract limits in the amount of \$14,142.33 and authorizing the Village Manager to execute the Change Order which will be paid from Village Water Department Funds

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Village Clerk to publish the Notice of Intent to File an Application with USDA for a Water Improvements Project

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Mayor to sign an application for funds from the NYS Office of Parks, Recreation and Historic Preservation not to exceed \$500,000.00 for the “DeHoyas & Dillon Park-Making the Connection Project”

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution Adopting the Budget Transfers, Fiscal Year Ending July 2012

A motion was made by Trustee Hutchins and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

Resolution Awarding the Motor Oil & Greases bid to the Lowest Bidder for the Highway Department for Fiscal Year 2012/2013

A motion was made by Trustee Matthews and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Smooth Solutions in the amount of \$2,765.34 for document scanning for the Clerk Department from the Records Grant app#A.3067. Current account balance \$5,375.00

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Emergency Repair of Well#2 by H. W. Goetz Well Drilling & Water Pumps in the amount of \$15,500.00 from app#8340.233F-current account balance \$5,947.53 & app#8320.235F-current account balance \$11,176.24

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution setting a Special Meeting date for Monday, June 25th, 2012 at 7:00pm with Owen McKane and Magna Care Self-Insurance

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution changing the Tuesday, July 3rd, 2012 meeting to Thursday, July 5th, 2012 because of the July 4th holiday

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution setting a Public Hearing date for the 2012-2013 Village Budget on Thursday, July 5th, 2012

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing going out to bid for the Spring Street to Tannery Brook Pipeline Project. Bid opening date Thursday, June 28th, 2012 at 2:00pm

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Legal Update-

Executive Session

A motion was made by Trustee Hutchins and second by Trustee Rue to into an Executive Session at 8:40pm to discuss Personnel, the Nelshore Drive Project & the DeHoyas Park Project, the Village Clerk was also invited in. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Matthews and second by Trustee Hutchins to come out of Executive Session at 10:28pm. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Hutchins and second by Trustee Rue to approve the Bond Note Resolution for the Waterline Project. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Hutchins and second by Trustee Rue to establishing a "twinning" relationship with Techiman, Ghana in West Africa. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Matthews and second by Trustee Hutchins to move forward with the Police Chief Contract. Upon the call of the roll, all present were in favor.

Adjournment

A motion was made by Mayor Jenkins and second by Trustee Rue to close the meeting at 10:40pm. Upon the call of the roll, all present were in favor.

Submitted by:

A handwritten signature in cursive script that reads "Janine Gandy".

Janine Gandy, Village Clerk