

Minutes

Board of Trustees

Village of Monticello

June 5<sup>th</sup>, 2012

7:00pm

The meeting was called to order at 7:00pm by Mayor Jenkins.

**Pledge to the Flag**

**Roll Call**

Mayor Jenkins-Present  
Larissa Bennett-Present

Carmen Rue-Present  
James Matthews-Present

T.C. Hutchins-Present

Also Present:

John LiGreci-Village Manager  
Dennis Lynch-Village Attorney  
James Steinberg-Highway & Sanitation Superintendent  
James Snowden-Code Enforcement Officer  
Lieutenant Goble-Police Department  
Patrol Officer Riegler-Police Department

**Motion to Accept the Agenda**

A motion was made by Trustee Matthews and second by Trustee Bennett to accept the agenda. Upon the call of the roll, all were in favor.

**Approval of Minutes from the May 15<sup>th</sup>, 2012 meeting**

A motion was made by Trustee Bennett and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

**John Fuller, Village Engineer- St. John St. Project & Village Hall Renovations**

The Village Engineer, John Fuller, was present to discuss the St. John Street Pipeline Project and all the Village Hall Renovations.

**St. John Street Pipeline Project**

Mr. Fuller stated that due to Hurricane Irene, the Village pipeline from St. John Street (Ramsay's Funeral Home parking lot) to Tannery Brook has been compromised and continues to sink daily. The Village has taken all of the necessary precautions to ensure

safety by installing the steel plates on Spring Street and posting weight limit signs on Spring Street and St. John Street, but at this time, we are in dire straits and repairs must be done immediately. After several meetings and inspections with FEMA, FEMA has determined that the pipes were compromised due the effects of Hurricane Irene and are willing to assist with the cost of the repairs. To date, the Village has been awarded \$40,000.00 +/- to start the repair of the pipeline from FEMA and we are awaiting the issuance of the payment. An application has also been filled out by FEMA and presented to the Village Manager for signature for an additional \$500,000.00 +/-, which FEMA feels we have a very good chance at receiving. In the meantime, the Village has been extended a line of credit up to \$935,000.00 through a HELP Loan with 0% interest for 5years and payment options from the . A list of resolutions has been provided that lists the materials off State Bid needed to move this project forward with the cost of the materials, the resolutions are as follows:

1. Resolution authorizing the purchase of 1376 tons of Crusher Run in the amount of \$16,512.00 off the Village of Monticello Bid 2011/2012 from E. Tetz & Sons, Inc.
2. Resolution authorizing the purchase of 390 tons of #1A Stone in the amount of \$7,702.50 off the Village of Monticello Bid 2011/2012 from E. Tetz & Sons, Inc.
3. Resolution authorizing the purchase of 14-112" x 75" x10q Aluminized Type 11-5" x 1" Arch Pipe 14 Bands in the amount of \$83,021.40 from Chemung Supply state bid Award #21142 contract #PC-64152
4. Resolution authorizing the purchase of 1-22.5 degree elbow (2-6' legs-12 lf total length) in the amount of \$3,093.96 from Chemung Supply state bid Award #21142 contract #PC-64152
5. Resolution authorizing the purchase of 400ft of 60" pipe with bands in the amount of \$29,748.00 from Chemung Supply state bid Award #21142-RA contract #PC-64151
6. Resolution authorizing the purchase of a Laser Level Transit Kit in the amount of \$995.00 from Pine Bush Equipment

If the Board can add these resolutions on to tonight's agenda and then vote on them tonight, that would be a positive step forward because a lot of these supplies take 3 to 4 weeks to come in, so the quicker we can order them, the better chance we have at having them available at the start of the project. We are anticipating the repairs to start on or about Monday, June 18<sup>th</sup>, 2012.

#### Village Hall Renovations

Mr. Fuller stated that he is finalizing the plans for Board approval and will be ready to present them to the Board hopefully at the next meeting so that the bidding process can begin.

**Owen McKane, Village Insurance**

The Village Insurance Broker, Owen McKane, was present to discuss self-insurance. He asked the Board if they could set a special meeting date to meet with him and Magna Care for a 2-hour presentation. He feels that it is in the best interest of the Board to hear them out and get answers to whatever questions are presented by the Board.

The Board agreed and asked that the Village Manager to coordinate the date and time of the meeting with Mr. McKane and move forward.

**Amendments to Zoning Code- Discussion with Village Attorney**

The Village Attorney, Dennis Lynch, stated that he and the Code Enforcement Officer has been looking at the different zoning issues in the Village. They would like to do a presentation at the next Board meeting on the 19<sup>th</sup> of the current zoning status and suggestions that will benefit all parties.

**“The Village Manager Style of Government”-Discussion with Village Attorney**

Tabled by the Mayor

**Resolution setting a Special Meeting time of 6:00pm on Tuesday, June 19<sup>th</sup>, 2012 for the Village Board of Trustees, Planning Board & Zoning Board of Appeals members to meet and discuss various issues**

A motion was made by Trustee Rue and second by Trustee Matthews. Upon the call of the roll, all were in favor.

**Resolution Adopting the Budget Transfers, Fiscal Year Ending July 2012**

A motion was made by Trustee Hutchins and second by Trustee Bennett to approve all of the transfer listed with the exception of the Police Transfer. Per Trustee Hutchins, being that the amount transferred is over \$1,000.00, the Procurement Policy should be followed and these items should go out to be. Upon the call of the roll, all were in favor.

**Resolution authorizing the provision of two signatures on any/all agreements & contracts for the Village of Monticello to be signed by the Mayor and Village Manager**

A motion was made by Trustee Rue. There was no second and the motion was not carried.

**Resolution amending one of the Chemical bid awards to Coyne Chemicals due to an accounting error and awarding the bid to DUSO Chemical Co. Inc., the lowest bidder-**

**for the Potassium Permanganate in the amount of \$2.159/lb for the Water Department for Fiscal Year 2012/2013**

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing payment to Hydra Numatic-sole source provider in the amount of \$1,200.00 for the Sewer Department from app#G.8130.421. Current account balance \$8,916.52**

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing the purchase of a Communication Server from Dell in the amount of \$9,544.01 for the Police Department from app#A.1990.400. Current account balance \$19,128.04**

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

**Resolution authorizing the Code Enforcement Officer to monitor any/all projects & purchases consisting of construction and make recommendations to the Village Manager to benefit taxpayers when appropriate**

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all were in favor.

**St. John Street Pipeline Project Resolutions**

A motion was made by Trustee Bennett and second by Trustee Matthews to Table and discuss in Executive Session. Upon the call of the roll, all were in favor.

**Legal Update-**

**Executive Session (if necessary)**

A motion was made by Trustee Hutchins and second by Trustee Bennett to go into an Executive Session at 9:03pm to discuss the St. John Street Pipeline Project Resolutions. Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue and second by Trustee Bennett to come out of Executive Session at 10:00pm. Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue and second by Trustee Hutchins to approve the Justice Court expenditures not to exceed \$8,000.00 in cost to make the necessary improvements to ensure the safety and functionality of the Court. Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue and second by Trustee Hutchins to hold Budget Workshop Meetings on Thursday, June 7<sup>th</sup>, 2012 at 9:00am and Monday, June 11<sup>th</sup>, 2012 at 8:00 am and to have the Clerk Publicize the Budget Meeting dates. Upon the call of the roll, all were in favor.

**Adjournment**

A motion was made by Trustee Bennett and second by Trustee Rue to close the meeting at 10:03 pm. Upon the call of the roll, all were in favor.

Submitted by:



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Janine Gandy, Village Clerk