

Village of Monticello



CHAPTER A-290 OF THE VILLAGE CODE, ENTITLED, "FEE SCHEDULE"

Amended as of March 15th, 2023

Janine Gandy-McKinney, Village Clerk

BUILDING DEPARTMENT-

<u>Item</u>	<u>Resi 1 & 2</u>	<u>Multi</u>	<u>Commercial</u>
Bldg Permit (includes review of application, plans and all inspections except for Special Inspections)	\$125 for the 1st \$10,000 \$125 for the 1st \$10,000 then \$15/1000 thereafter	\$125 for the 1st \$10,000 \$11K - \$50K = \$125 + \$6/1,000 \$51K - \$100K = \$365 + (\$8/1000) \$100,001+ = \$765 + (\$4/1000)	\$250 for the 1st \$10K \$11K - \$50K = \$250 + \$10/1,000 \$51K - \$100K = \$650 + (\$12/1000) \$100,001+ = \$1250 + (\$4/1000)
Certificate of Occupancy and/or Compliance - Final or Temp	\$120		\$150
Demolition	\$150		\$450
Fire Safety Inspection			\$125/hr
Handi-Cap Ramps			\$300
Municipal Search	\$100	\$100	\$150
Permit Renewal	Cost of permit	Cost of permit	Cost of permit
Rental	\$125/bldg + \$20/unit		\$225/bldg + \$50/unit
Rental – Re-inspection	\$80 for 3rd or more		\$80 for 3rd or more

<u>Violations - Fees</u>	<u>Resi 1 & 2</u>	<u>Multi</u>	<u>Commercial</u>
Administration fee for issuance of code violation notice – 1 st notice	\$100 per SBL	\$100 per SBL	\$100 per SBL
Administration fee for issuance of code violation notice – 2 nd notice	\$150 per SBL	\$150 per SBL	\$150 per SBL
Administration fee for issuance of code violation notice – 3 rd notice or more	\$250 per SBL & referral to court	\$250 per SBL & referral to court	\$250 per SBL & referral to court
Administration fee for issuance of sanitation violation notice – 1 st notice	\$250 per SBL	\$250 per SBL	\$250 per SBL
Administration fee for issuance of sanitation violation notice – 2 nd notice	\$500 per SBL	\$500 per SBL	\$500 per SBL
Administration fee for issuance of sanitation violation notice – 3 rd notice or more	\$750 per SBL & referral to court	\$750 per SBL & referral to court	\$750 per SBL & referral to court
Garbage Removal	Materials & labor billed at cost to the village	Materials & labor billed at cost to the village	Materials & labor billed at cost to the village
Grass Cutting / Hedge Trimming	Administration fee, materials, & labor billed at cost to the	Administration fee, materials, & labor billed at cost to the	Administration fee, materials, & labor billed at cost to the

	village, additional \$50 if there are multiple offenses and a referral to court.	village, additional \$75 if there are multiple offenses and a referral to court.	village, additional \$100 if there are multiple offenses and a referral to court.
Snow Removal / Depositing Snow in Roadway / Sidewalks: Administration fee for issuance of code violation notice – 1 st notice	\$250 per SBL	\$250 per SBL	\$250 per SBL
Snow Removal / Depositing Snow in Roadway/Sidewalks: Administration fee for issuance of code violation notice – 2 nd notice	\$500 per SBL	\$500 per SBL	\$500 per SBL
Snow Removal / Depositing Snow in Roadway, Sidewalks: Administration fee for issuance of code violation notice – 3 rd notice	\$750 per SBL & a referral to court	\$750 per SBL & a referral to court	\$750 per SBL & a referral to court
Stop Work Order – 1 st Notice	\$500 & applicable administration fee	\$500 & applicable administration fee	\$500 & applicable administration fee
Stop Work Order – 2 nd Notice	\$750 & applicable administration fee	\$750 & applicable administration fee	\$750 & applicable administration fee
Stop Work Order – 3 rd Notice or more	\$1000 & applicable administration fee & a referral to court	\$1000 & applicable administration fee & a referral to court	\$1000 & applicable administration fee & a referral to court

At the discretion of the Code Enforcement Officer and/or Village Manager, the fees may be removed if the property is cleaned up within a week.

Failure to pay any fee and/or fine within 30 days of invoice or assessment will be charged a 5% late charge + 1% thereafter per month until paid in full or such fees/fines will be levied onto the real property tax bill.

Amended 3-1-23

Commercial Demolition Permits	\$500.00
Residential Demolition Permits	\$350.00
Temporary Storage Trailers on Construction Sites	\$100.00
Temporary Office Trailers on Construction Sites	\$250.00

Appeals \$225.00

Plan Review (First 2 Inc. w/building permit application) \$75.00 each addl. Plan review

SPECIAL FEES FOR CONSULTANTS and ESCROW: For Commercial Construction where, in addition to inspections within the expertise of the Code Enforcement Officer, inspections require expertise beyond the expertise of the Code Enforcement Officer, an escrow of 1% of the total cost construction shall be established to cover the fees of engineers or consultants with necessary expertise to complete such inspections at usual and customary hourly rates approved by the Village Board of Trustees. The escrow shall be paid and, if

consumed, refreshed as necessary to cover the cost of all inspections by engineers and outside consultants necessary and actually incurred, pursuant to an escrow agreement, accounted separately and shall be used to pay the base fees and any special fees for consultants. Any unused fees after issuance of Certificate of Occupancy shall be refunded.

CLERK DEPARTMENT

Clerk Certification for Public on Documents	\$2.50-up to 10 pgs \$5.00-10 to 25 pgs \$10.00-25 to 50 pgs \$25.00-for every 50 pgs
FOI Copies	\$.25/pg
Peddler's Permit	\$50.00/year
Photocopy Charges	\$.35/pg
Return Check Charges	\$35.00/Item
Satisfaction of Mortgage Letter	\$25.00

BINGO

Bingo License	\$50.00 Session
Games of Chance	\$40.00 Session

DeHoyos Park Dumping Fee	\$250.00/year
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INDOOR FIRING RANGES

License Fee	\$200.00 (Annually)
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MEDICAL TRANSPORTATION

Annual Permit Fee	\$300.00/vehicle
Quarterly Inspections	\$25.00/vehicle

MISCELLANEOUS

Amusement Game/Device	\$200.000 Annually
Amusement Game Operator/License	\$350.00 Annually
*Billed in August	
Auction License	\$200.00/Per Auction \$200.00/month/400.00/Yr.
Pawn License	\$600.00/Annually
Shopping Carts- Redemption of Imp.	\$75.00/Cart
Street Fairs with Processions, Street Fairs, Street Closures & Marathons	
Security Deposit	\$500.00
Permit Fee	\$500.00

PLANNING BOARD

Escrow Deposit	\$1,500.00 due at time of application
Escrow Fee for Lot Line Application	\$1,500.00 due at time of application
Lot Line Application	\$500.00
Park Land Fees	TBD by Section Planning Board, no less than \$250.00
SEQR Hearing (Scoping)	\$350.00
Site Plan Application	\$350.00

Non-Residential	\$350.00/plus \$150.00 for each 2,000 sq. ft. of building area
Residential	\$550.00/plus \$150.00 per lot for each dwelling unit
Sub-Division Application	
2 lot subdivision	\$650.00
3 or more lot subdivision	\$1,500.00

SIDEWALK CAFES

Application Fee	\$100.00
Permit Fee	\$200.00
Outdoor Sale of Food – Permit Fee	\$200.00

SIGN PERMITS (Excluding Political Signs)

	Single Face	Double Face
Non-Illuminated	\$100.00	\$150.00
Illuminated	\$125.00	\$175.00
New Site & Event Signs (Excluding Builder & Contractor Signs)	\$100.00	\$125.00
Freestanding (Larger Parcels)	\$300.00	
Escrow	\$500.00	Bank Certified Funds

TAXI FARE RATES-Updated 5/4/22 by \$1.00

Zone	Fare Amount
“A”	\$6.50
“B”	\$6.75
“C”	\$7.00
“D”	\$7.25

TAXI VEHICLES

Taxicab Drivers (Hack) License	\$50.00-one-time fee for first timers \$75.00/Yearly Renewal \$150.00 2 yr. renewal
Taxicab Inspections	\$25.00 ea. Inspection
Taxicab Re-inspections	\$25.00 ea. cab
Taxicab Medallion	\$300.00/Vehicle
Taxicab Parking Spaces	\$350.00/Space Annually

TOW TRUCKS

Towing Service License	\$150.00 First Truck \$100.00 each additional truck
Service Calls: 6am-6pm	\$35.00
6:01pm-5:59am	\$45.00
Storage Rates: Inside	\$40.00/day or any part thereof
Outside	\$25.00/day or any part thereof
Tow Call Charges: 6am-6pm	\$50.00 Passenger Cars and Trucks not exceeding 8,600 GWV
6:01pm-5:59am	\$60.00
Commercial Vehicles, Trucks, Buses	Excess of 8,600 GWV \$100.00

There shall be no maximum charge for trucks & buses in excess of 14,000GWV

ZONING BOARD OF APPEALS

Escrow Deposit	\$1,500.00 due at time of application
Variance Application	\$350.00
SEQR Hearing (Scoping)	\$350.00
Site Plan Review	
Residential	\$550.00/lot plus \$200.00 per each dwelling unit
Non-Residential	\$350.00/plus \$200.00 for each 2,000 sq. ft. of building area.
Special Use Application	\$350.00

ZONING AND STREET MAPS

26" x 48"	\$20.00
18" x 34"	\$15.00
11" x 17"	\$10.00

HIGHWAY/SANITATION DEPARTMENTS:

EXCAVATING

Excavation Security Deposit	\$15,000.00 Bond for first 1 ft. o 25 ft. \$20,000.00 Bond for 25 ft. or more
Insurance Security	\$1,000,000.00 Worker's Comp

SANITATION

Residential Sanitation shall require a minimum charge for use in the amount of \$98.56 per quarter with a credit for non-use based on the current landfill tipping fees.

Residential Sanitation will be billed as follows:	Quarterly	13 Wk Seasonal	26 Wk Seasonal
1x per week – (2) 45 gal cans	\$98.56	N/A	N/A
3 cans	\$147.84	N/A	N/A
4 cans	\$197.12	N/A	N/A
5 cans	\$246.40	N/A	N/A
6 cans	\$295.68	N/A	N/A

Commercial to include Rentals, Air BNB's, LLC's, and anything not owner owned/occupied

1x week	Quarterly	13 Wk Seasonal	26 Wk Seasonal
3 cans	\$197.12	\$394.24	\$788.48
4 cans	\$247.12	\$514.24	\$1028.48
5 cans	\$297.12	\$634.24	\$1268.48
6 cans	\$347.12	\$694.24	\$1388.48
2x week			
3 cans	\$394.24	\$788.48	\$1,576.96
4 cans	\$494.24	\$1,028.48	\$2,056.96
5 cans	\$594.24	\$1,268.48	\$2,536.96
6 cans	\$694.24	\$1,508.48	\$3,016.96

Commercial Sanitation will be billed as follows:

Containers	Quarterly	13 Wk Seasonal	26 Wk Seasonal
1x per week	\$585.00	\$1,170.00	\$2,340.00
2x per week	\$885.00	\$1,970.00	\$3,940.00
3x per week	\$1,285.00	\$2,770.00	\$5,540.00
5x per week	\$1,515.00	\$3,530.00	\$7,060.00
6x per week	\$1,715.00	\$4,180.00	\$8,360.00

Additional containers:

2x per week	\$495.00	\$495.00	\$495.00
3x per week	\$595.00	\$595.00	\$595.00
5x per week	\$695.00	\$695.00	\$695.00
6x per week	\$795.00	\$795.00	\$795.00

Amended 3-15-23

- \$50.00 fine/week for *Additional Cans* left out more than 1x a week, this includes cans left outside of dumpsters
- \$25.00 fine/week for Garbage Cans left at the curb more than 24hrs

POLICE DEPARTMENT

Police Escorts To & From Bank	\$200.00/first 10 trips \$20.00/each additional trip
Police Response to False Alarms (Calendar Year)	1 st three (3) free \$15.00 each additional response

PARKING VIOLATIONS

Overtime Parking	\$100.00
Overnight Parking from 10pm-6am	\$175.00
Prohibited Parking	\$100.00
Handicapped/Fire Zone	\$100.00
Double Parking	\$100.00

RECREATION

De Hoyos Park	
Resident	\$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection)
Non-Resident	\$250.00- Rental Fee \$500.00 Clean-Up Fee (Refunded upon Inspection)
For Bereavement ONLY	\$150.00-Clean-Up Fee
Dillon Park	
Resident	\$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection)
Non-Resident	\$250.00- Rental Fee \$500.00 Clean-Up Fee (Refunded upon Inspection)
Ted Strobel Neighborhood Facility Building	
Resident	\$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection)
Non- Resident	\$250.00-Rental Fee \$500.00-Clean-Up Fee (Refunded upon Inspection)
For Bereavement ONLY	\$150.00-Clean-Up Fee

ALL RENTALS must have General Liability Insurance in the amount of \$1,000,000 to be presented with your application

WATER & SEWER DEPARTMENTS

*Water Rates Code	See Annual Budget
Calculated water rate is	\$7.48 per 100 cu ft (Inside User)

Calculated water rate is	\$14.96 per 100 cu ft (Outside User)
Installation of Water Meter	\$100.00
Removal of Water Meter	\$100.00
Water Tap Charge – ¾ Tap	\$750.00
1” Tap & over	\$850.00
Inspection Fee	\$50.00
	\$100.00 for each connection
Water & Sewer Calls Cust. Plumbing	\$125.00 (after hours)
Repair Existing Line	\$400.00
Fire Sprinkler Line Rental Fee	\$200.00/device
Water Tap Fee Inspection Fee	\$50.00
Purchase water at Water Plant -	\$14.77/per 100 cubic feet.

All connected water meters within the Village limits using less than 1100 cu. ft. of water per quarter shall be charged a minimum Water Rate of \$82.28 per quarter (minimum cu. ft. is 1100, total cu. ft. divided by 100 x \$7.48 = cost. (Outside Village limit user’s \$14.96/100 cu. Ft.)

Minimum water rate for year-round is:	\$82.28
Seasonal minimum rate for water is:	\$325.38 (within the Village)
Seasonal minimum rate for water is:	\$650.76 (outside users)

Minimum Sewer Rate based on 85% of water rates: \$6.36 per 100 cu ft (inside user)
 \$12.72 per 100 cu ft (outside user)

Minimum sewer rate for year-round resident is:	\$69.96
Seasonal minimum rate for sewer is:	\$276.57 (within the Village)
Seasonal minimum rate for sewer is:	\$553.15 (outside the Village)

Sewer Tap Charge	Residential	Commercial
4” Tap	\$750.00	\$1,150.00
6” Tap	\$950.00	\$1,550.00
8” Tap	\$1,750.00	\$2,350.00
Repair Existing Line	\$400.00	\$400.00

Septage discharge to Sewer Treatment Plant	\$0.10/gal.
Treated wastewater effluent discharge to Sewer Plant	\$0.04/gal.

Jeopardy Assessment:

Any water account that refuses accessibility pursuant to the Village Code Section 256-6 shall be assessed a \$500.00 charge for usage per quarter until access is granted and the account is balanced.