

Minutes

Board of Trustees

Village of Monticello

December 6th, 2016

5:30 p.m.

Call Meeting to Order

The meeting was called to order at 5:30pm by Mayor Solomon

Pledge to the Flag

Roll Call

Mayor Solomon-Present

Trustee Weyer-Present

Trustee Rue-Present

Trustee Lymon-Present

Trustee Nikolados-Present at 5:50pm

Also Present:

David Sager, Village Manager

Michael Davidoff, Special Council

Richard S. Baum, Deputy Special Council

Motion to accept the Agenda

A motion was made by Trustee Rue with a second by Trustee Lymon to accept the agenda.

Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea

Deputy Mayor Weyer-yea

Trustee Rue-yea

Trustee Lymon-yea

Trustee Nikolados-absent

Approval of Minutes from the November 15th, 2016 meetings

A motion was made by Trustee Lymon with a second by Trustee Rue to approve the minutes.

Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea

Deputy Mayor Weyer-yea

Trustee Rue-yea

Trustee Lymon-yea

Trustee Nikolados-absent

Mayors Report

Mayor Solomon stated apologized for missing the Santa Express event on Sunday, December 4th, he was under the weather and is currently still recovering. Mayor Solomon also thanked Trustee Rue and Trustee Lymon for organizing the event.

He also stated that he got a call from the Veterans' Association and there is a local Iraqi Veteran in our area that is having a hard time making ends meet for Christmas, and the Village was asked to assist in any way possible.

Manager's Report

Mr. Sager stated that on January 14th, 2017 at 2:30pm he will be hosting a Community Meeting for the Monticello Community Action Network to get community input regarding ways to beautify the Village and ways to volunteer.

In regards to the Sullivan Renaissance Community Action Grant, he submitted the initial information for the first phase of the grant.

Lastly, the first Village Gateway sign has been completed and will be posted at the Jefferson Street/Raceway entrance into the Village off route 17. The Village will have to continue to raise funds to get the rest of the signs completed. It will be hung by the Village DPW.

Letter of Support for the Phase II Pathstone Project at West Broadway Villas

A motion was made by Trustee Weyer with a second by Trustee Lymon authorizing the Manager to write a Letter of Support on behalf of the Village Board. Upon the call of the roll, the vote went as follows:

- Mayor Solomon-yea
- Deputy Mayor Weyer-yea
- Trustee Rue-yea
- Trustee Lymon-yea
- Trustee Nikolados-absent

Discussion-General Code Proposal

Richard S. Baum, the Deputy Special Council stated that everyone received a packet in their folders from General Code regarding updating the Village Code. Unfortunately, this cost that we have been quoted does not include the 63 or 64 page Zoning Law that was just passed because the law was passed after the fact, but the Clerk has sent them the document and they are reviewing it. They are willing to give us a complete overhaul and make our Code more user friendly, because in the current state that it's in, I know that Michael and I use it regularly and it's a huge pain for us, so I can only imagine the trouble that the residents and others have. They will take the 40+ laws that are now just PDF's on the sight and put them where they are supposed to be and completely clean up our code, which is what it needs. Janine spoke with them and deals with the Code regularly and can also give input, I don't think the \$13,500.00 that they are asking is not a bad number for the service that they will be providing and I believe that number includes 5 to 10 books, which can run hundreds of dollars on their own.

The Village Clerk, Janine Gandy-McKinney, stated that after her conversation with them yesterday, the Village will probably be looking at another \$2,000 to \$2,500.00 expense for the additional re-zoning law. They are not looking for payment in full, initially, it will be a 20% down payment once and if the contract is signed and then we can budget the full payment or payments in the upcoming fiscal year. They also said that we can update the code yearly or bi-

yearly because we do not pass a lot of laws and that would suffice us at a reasonable rate. They are willing to come in and train at no cost to the Village and they can train as many people as we want. They are looking to have a final quote for us by the next meeting and are eager to work with the Village to make this process happen.

Trustee Rue asked, is the resolution on tonight for this expense.

Mr. Baum responded, no that resolution is for the yearly hosting and maintenance fee only.

Mr. Sager stated that as far as payment is concerned, a person of the LISCH grant can be used for it along with the hiring of an additional Code Enforcement Officer and the purchase of an up to date software program to get the Building Department up and running properly in real time.

Resolution authorizing the payment of bills in the amount of \$958,773.11

A motion was made by Trustee Rue with a second by Trustee Lymon to pay the bills. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing Budget Transfer for Fiscal Year ending July 2017

A motion was made by Trustee Lymon with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Village Clerk to refund Jackie Carrasquillo for the overpayment of a Tax Installment for SBL#113.-5-13 aka 15 Nelshore Drive in the amount of \$1,205.00 from app#A.632

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Village Clerk to refund Charles Sabatino for the overpayment of a Tax Installment for SBL#106.-4-21 & 106.-4-22 aka 25 Cottage Street in the amount of \$1,095.35 from app#A.632

A motion was made by Trustee Weyer with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Village Treasurer to Reallocate Funds and Modify Budgets on the USDA Sewer Project Form E

A motion was made by Trustee Weyer with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Mayor or Manager to Execute a Professional Services Agreement with Capital Markets Advisors LLC for Fiscal Advisor Service

A motion was made by Trustee Rue with a second by Trustee Lymon.

Trustee Lymon asked what services?

The Village Treasurer, Melissa DeMarmels responded the USDA Project.

Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Mayor or Manager to Execute a Professional Services Agreement with Hawkins, Delafield & Wood, LLC for Legal Services Associated with the USDA Sewer Project

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the Request for Qualification for Performance Based Services to Implement Operational Savings Measures

A motion was made by Trustee Rue with a question and a second by Trustee Weyer.

Trustee Rue asked what qualifications for what?

Anthony Eagan from Barton & Loguidice responded Performance based services are permitted under the Energy Conservation Law, it's another mechanism under the Capital Improvements to show that there is a saving incurred to things in the municipality, such as this building, improvements to the Water & Sewer Plants. It's another mechanism for contracting a design build, they'll replace ballast to the lights, do other savings throughout the Village and do a whole review of the Village for cost savings is what the Request for Qualifications is saying.

Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution verifying that a Licensed Wastewater Operator will operate the New Sewer Plant

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing the payment of fees to the Delaware River Basin Commission

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution approving the eligible project expenses, authorizing the Village Mayor to execute request for the Release of Funds #1, and authorizing the Village Treasurer to issue payment upon receipt of funds for the Meter Replacement project within the Village of Monticello to be paid through the CDBG Program

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea

Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution approving conveyance of Real Property at Liberty Street in the Village of Monticello (SBL#106.-3-15) owned by the Village of Monticello

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing payment to Barton & Loguidice for invoice #86816-progress payment on the Infiltration & Inflow (I & I) Study in the amount of \$3,400.00 from app#G.1440.414. Current account balance is \$86,645.00

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing payment to Barton & Loguidice for invoice #86730-progress payment for Design & Bidding of the USDA Water project in the amount of \$4,122.39 from app#H.1440.402

A motion was made by Trustee Rue with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea
Trustee Lymon-yea
Trustee Nikolados-absent

Resolution authorizing payment to Rick Newman for four(4) "Welcome Signs" in the amount of \$4,697.50 from app#A.8692.402. Current account balance after budget transfers is \$15,605.00

A motion was made by Trustee Lymon with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea
Deputy Mayor Weyer-yea
Trustee Rue-yea

Trustee Lymon-yea

Trustee Nikolados-absent

Resolution authorizing payment to NYS & Local Retirement System invoices in the amount of \$363,978.00 from the various funds as listed for the Village Employees Retirement System and \$445,788.00 from app#A.9015.800 for the Police and Fireman's Retirement System

A motion was made by Trustee Weyer with a second by Trustee Lymon. Upon the call of the roll, the vote went as follows:

Mayor Solomon-yea

Deputy Mayor Weyer-yea

Trustee Rue-yea

Trustee Lymon-yea

Trustee Nikolados-abstain

Resolution authorizing the progress payment to BPAS for the GASB 45 valuation for fiscal year ending 7/31/16 in the amount of \$4,987.50 from app#A.1320.407. Current account balance is \$40,975.00

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Sethco in the amount of \$1,650.00 for the purchase of Caustic Soda for the Transfer Pump at the Water Department from app#F.8320.459. Current account balance is \$30,179.79

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all were in favor.

Resolution authorizing payment to NYSHIP for the Village Employee's Health Insurance in the amount of \$173,034.66 from the various funds as listed

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all were in favor.

Resolution awarding the Village of Monticello Sludge Cake Bid to the lowest bidder, Gotta Do Contracting, LLC

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all were in favor.

Resolution authorizing payment to General Code for the annual ECode Maintenance in the amount of \$1,195.00 from app#A.1410.403. Current account balance after transfers is \$1,200.00

A motion was made by Trustee Nikolados with a second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Jeff Bank in the amount of \$49,500.00 for the 2010 Sewer Bond from app#G.9710.600(\$45,000.00) and G.9710.700(\$4,500.00). Current account balances are \$235,000.00 and \$102,975.00 respectively

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution authorizing the purchase of supplies from Global Industrial for DeHoyos Park and Dillon Park in the amount of \$2,425.26 from the Sullivan Renaissance Grant. Current account balance is \$2,520.93

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution authorizing the Water Storage Improvement Project Expenses

A motion was made by Trustee Nikolados with a second by Trustee Rue with a question.

Trustee Rue asked, what is this?

The Village Manager, David Sager responded that this resolution is only for the Board to review the payments. The Village will not in no way be responsible for paying, all payments will be made by the LDC, and this resolution is allowing the Village to be in the loop of the expenses incurred for this project. The LDC will make all of the payments.

Upon the call of the roll, all were in favor.

Executive Session

A motion was made by Trustee Weyer with a second by Trustee Rue to go into Executive Session at 6:00pm to discuss the following:

Personnel

Upon the call of the roll, all were in favor.

A motion was made by Trustee Rue with a second by Trustee Weyer to come out of Executive Session at 6:41pm. Upon the call of the roll, all were in favor.

Recreation Director

A motion was made by Trustee Weyer with a second by Trustee Rue re-instating the Recreational Director position at the salary of \$60,000.00 a year. Upon the call of the roll, all were in favor.

Waverly Gardens Development

A motion was made by Trustee Rue with a second by Trustee Nikolados setting the fee's owed by Waverly Garden to the Village for their construction project in the amount of 8 payments totaling \$57,140.00 for Phase I and \$11,232.00 for Phase II. Upon the call of the roll, all were in favor.

Longevity-Non-Union Full-Time Department Heads

A motion was made by Trustee Nikolados with a second by Trustee Lymon establishing Longevity Service Pay for Non-Union Full-Time Employee as follows:

After Completion of Years of Continuous Service:

5 Years	10 Years	15 Years	20 Years	23 Years	26 Years
\$900.00	\$950.00	\$1,150.00	\$1,350.00	\$1,450.00	\$1,650.00

not to be paid retro-actively, but going forward only.

Trustee Rue questioned, what about the Clerk who made 5 years last year, she won't be paid for that? Its only one year that she is owed.

Mayor Solomon responded that nothing is being paid retroactively, only going forward.

Upon the call of the roll, all were in favor.

Adjournment

A motion was made by Trustee Rue with a second by Trustee Nikolados to close the meeting at 6:45pm. Upon the call of the roll, all were in favor.

Submitted by:



Janine Gandy-McKinney, Village Clerk