

Minutes

Board of Trustees

Village of Monticello

September 20th, 2016

5:30 p.m.

Call Meeting to Order

The meeting was called to order at 5:30 pm by Deputy Mayor Weyer.

Pledge to the Flag

Roll Call

Mayor Solomon-Absent
Trustee Lymon-Present

Trustee Weyer-Present
Trustee Nikolados-Present

Trustee Rue-Present

Also Present:

David Sager, Village Manager
Michael Davidoff, Special Council

Motion to accept the agenda

A motion was made by Trustee Rue with a second by Trustee Lymon to accept the agenda with the following add-ons:

1. Resolution authorizing payment to the NYSDEC for the Hazardous Substance Bulk Storage Permit fee in the amount of \$125.00 from app#F.8330.233 for the Water Department. Current account balance is \$3,830.00
2. Resolution entering into a License Agreement with the Sullivan County Infrastructure Local Development Corporation(LDC) for Water Storage Improvements
3. Resolution entering into an Agreement with the Sullivan County Infrastructure Local Development Corporation for Water Storage Improvements
4. Resolution authorizing the Village of Monticello to retain Hudson River Valley Environmental for the Variance and Contamination Assessment in the amount of \$2,300.00
5. Resolution authorizing the Village to retain Seymour Pierce, Licensed Public Adjuster to represent and aid the Village of Monticello in the preparation, presentation, adjustment and negotiation of or affecting the settlement of the claim for loss or damage arising out of the February 15, 2016 incident

Upon the call of the roll, all present were in favor.

Approval of Minutes from the September 6th, 2016 meeting

A motion was made by Trustee Lymon with a second by Trustee Rue to approve the minutes. Upon the call of the roll, all present were in favor.

Mayors Report

There was no Mayor's Report

Manager's Report

As the Board is aware, following a Section 75 proceeding and receipt of findings from the hearing officer, we have terminated the employment of code enforcement officer, James Snowden. I will be working with the Village Clerk to advertise the position and will seek to hire a qualified individual in the near future.

Following a pattern of concerns, I have terminated the employment of the most recent recreation attendant. Prior to attempting to fill the position again, I would like to have a dialogue with the Board about the consideration of upgrading the position to the civil service title of Recreation Director. While this is a competitive civil service class and would require an examination for permanent appointment, the position would hopefully attract a broader array of qualified applicants.

We will be discussing this evening the consideration of a resolution for the construction of a 2.5 million gallon storage tank on West Broadway Hill. The proposal is an agreement with the Sullivan County Local Development Corporation on behalf of EPR to build this storage tank at a cost not to exceed \$3,000,000. Our engineers at Barton & Loguidice believe that we can achieve this at zero cost to the Village. 1.1 million gallons would be reserved for the needs of future development for EPR, however, the remaining amounts would be for the Village to utilize at its discretion. The current tower on West Broadway Hill is from 1957 and has a functional capacity of 150,000 gallons. It also is in need of replacement, however, due to the limited funds in the proposed USDA Water Project it could not be included as part of that project. The cost of replacement of a similar tower to our current one is approximately \$1.5M.

The Jefferson Street project is moving along nicely. I believe that it is still expected to be completed by mid-October. After all other grant funding is considered, the Village's portion of the project is \$79,600. This amount, however, does not include the cost of repaving Jefferson Street. Current blacktopping fees are at historic lows, but Superintendent Jim Steinberg received a quote to mill and repave Jefferson Street at a cost of an additional \$104,000. Current costs are \$25K-\$30K less than what is normally expected. It is my recommendation that the Board consider utilizing money in a capital account to get the paving done this fall at the reduced rates. I do not recommend waiting until next year or utilizing the CHIPS funds for Jefferson Street, as there are many other roads that need attention in the Village as well.

The auditors from the NYS Comptroller's Office will be doing exit interviews this week. I am working with the Village Treasurer to create a set of policies and procedures for the handling of

money by village employees that will need to be considered by the Board in the future. Some of the things the Treasurer and I have already discussed would go a long way toward satisfying the auditor's concerns.

Department Head Reports

Discussion-Halloween Parade-Krista Stalk, Restoration Church

Krista Stalk was present from Restoration Church. They would like to partner with the Village and host a Halloween Parade for the community along Broadway on Saturday, October 22nd, 2016 from 1:30pm to 4:00pm. The Board stated that they would like to partner with them, but they would have to discuss the date because it may conflict with another event already going on.

Trustee Lymon made Mrs. Stalk aware that she will discuss a date with the Board and be in contact with her so that the event can move forward.

Resolution authorizing the payment of bills in the amount of \$706,377.16

A motion was made by Trustee Lymon with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing Budget Transfers for fiscal year ending July 31, 2016

A motion was made by Trustee Lymon with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing the Updated Schedule of Fee's for Property Maintenance Clean-ups as attached and amending Chapter A290 of the Village Code, entitled, "Fee Schedule"

A motion was made by Trustee Rue with a question and a second by Trustee Lymon.

Trustee Rue questioned when did this come about and what exactly is it?

Mr. Sager responded that a resolution was passed for this more than a year ago. It was never added to the fee schedule and that's all this resolution is doing, we have not changed or increased any fees to what was already done.

Upon the call of the roll, all present were in favor.

Resolution authorizing the Surplus of the 2003 Chevy Impala that was previously used by the Code Enforcement Officer as junk

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution establishing the Village of Monticello Village Board as Lead Agency and Determining that the Action to Construct the West Broadway Storage Tank Project is an Unlisted Action and will not have a Significant Adverse Impact on the Environment

A motion was made by Trustee Lymon with a second by Trustee Rue.

Mr. Davidoff responded that the Storage Tank Contract is underway and these are the first steps in making this move forward, the Village is on target and right where they need to be in this stage of the game. This is a pivotal move by declaring Lead Agency.

Upon the call of the roll, all present were in favor.

Resolution authorizing the Lease from Real Lease for the 2016/2017 Dodge Charger Police Vehicle in the amount of \$36,993.26 and authorizing the Manager to sign the necessary paperwork

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing the Village Clerk to refund Brian P. Rourke, Esq. in the amount of \$1,688.51 for the overpayment of taxes from A.632 for SBL#106.-4-25 aka 26 Cottage Street

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing USDA for E in the amount of \$796,720.21

A motion was made by Trustee Lymon with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Marshall & Sterling Inc. in the amount of \$4,691.05 for the 4th year Capitalization invoice from the various funds as listed

A motion was made by Trustee Lymon with a second by Trustee Rue with a question.

Trustee Rue asked why there is a change in the amount

The Village Treasurer responded that the amount is the same, it's just broken up into two invoices, whereas before it was one invoice.

Mr. Sager responded that these are the membership fees that have to be paid every 4th year going into the 5th so that the Village can maintain their membership.

Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Marshall & Sterling Inc. in the amount of \$75,160.76 for the 1st Quarter Insurance invoice from the various funds as listed

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to M & T Bank for the EFC short term interest on the WWTP project #C3-5398-03-00 for the period of 2/16/16-8/16/16 in the amount of \$7,554.40 from app#HG.1989.405

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to NYSHIP for the Village Employee's Health Insurance in the amount of \$179,045.07 from the various funds as listed

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to PN Fire & Burglar Alarm for the proposal of (4) additional cameras at the Justice Court in the amount of \$4,598.00 to be paid out of the JCAP Grant from app#H.3061

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to M & T Bank for the lease payment for the Dodge Durango in the amount of \$13,257.77 from app#'s:A.9785.600(principal) and A.9785.700(interest). Current account balances are \$23,310.50 and \$2,905.79

A motion was made by Trustee Rue with a second by Trustee Nikolados. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Drew, Davidoff & Edwards Law Offices, LLP in the amount of \$6,189.54 for legal services rendered to date from app#A.1420.404 regarding representing the Village of Monticello in regard to said Statement of Charges. Current account balance is \$21,180.27 as of the July 31st 2016 Budget

A motion was made by Trustee Lymon with a second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the Monticello School District in the amount of \$9,741.11 from app#A.1950.400. Current account balance is \$20,000.00

A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all present were in favor.

Resolution authorizing the following Change Orders as listed for the WWTP Project:

- A. An increase on Change Order 2D-8 on Contract 2D from \$2,113,245.49 to \$2,124,043.06-Harry F. Rotolo & Sons
- B. An increase on Change Order 2C-3 on Contract 2C from \$207,900.00 to \$278,760.35-HT Lyons, Inc.
- C. An increase on Change Order 2A-9 on Contract 2A from \$13,933,101.41 to \$13,937,233.09-Blue Heron Construction

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Resolution authorizing the Village of Monticello to retain Hudson River Valley Environmental for the Variance and Contamination Assessment in the amount of \$2,300.00

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Resolution authorizing the Village to retain Seymour Pierce, Licensed Public Adjuster to represent and aid the Village of Monticello in the preparation, presentation, adjustment and negotiation of or affecting the settlement of the claim for loss or damage arising out of the February 15, 2016 incident

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Resolution entering into a License Agreement with the Sullivan County Infrastructure Local Development Corporation (LDC) for Water Storage Improvements and the agreements shall be in a form to be approved by the Village Mayor, Village Manager and Special Council

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A motion was made by Trustee Rue with a second by Trustee Lymon. Upon the call of the roll, all present were in favor.

There was no Executive Session

Adjournment

A motion was made by Trustee Rue with a second by Trustee Rue to close the meeting at 6:28pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy-McKinney, Village Clerk