

Addendum  
Minutes  
Board of Trustees  
Village of Monticello  
June 15, 2010  
7:00pm

**Call Meeting to Order**

Mayor Jenkins called the meeting to order at 7:00pm

**Pledge to the Flag**

**Roll Call**

Mayor Jenkins-Present      Carmen Rue-Present      T.C. Hutchins-Present  
Victor Marinello-Present      James Matthews-Present

Also Present:      John Barbarite-Village Manager  
                         John LiGreci-Deputy Village Manager  
                         Dominic Cordisco-Village Attorney  
                         Lieutenant VanHagee-Police Department  
                         Helen Buddrutt-Sullivan County Renaissance

**Motion to Accept Agenda**

A motion was made by Trustee Hutchins to accept the agenda and second by Trustee Matthews. Upon the call of the roll, all were in favor.

**Approval of Minutes from the June 1, 2010 Board Meeting**

A motion was made by Trustee Rue to accept the previous meetings minutes and second by Trustee Hutchins.

The roll call vote went as follows:

Trustee Rue-Yea  
Trustee Marinello-Abstain  
Trustee Hutchins-Yea  
Trustee Matthews-Yea  
Mayor Jenkins-Yea

### **Mayor's Report**

The Mayor stated that he has nothing to report at this time.

### **Manager's Report**

Code Enforcement Officer Snowden and I attended a Com-Check course given by the Department of State in Orange County. This course refreshed and taught how to use a software program to determine compliance with the New York State Energy Conservation Code.

We also met with Robert Smith the Department of State Regional Code Compliance Officer to discuss several properties he has inspected in the village.

We expect to consolidate the office personnel as soon as the Board votes to purchase the desks and we can have them delivered and set up.

Tomorrow is the start of contract negotiations with the Union. The last week has been spent preparing and writing up counter proposals to the Union requests and new proposals requested by the village.

Code enforcement has been stepped up along with property maintenance cleanups. We have started to notify property owners who are in violation of property maintenance standards and after the required time for the violation to be abated the village cleans the properties and bills the property owner.

Budget workshops have been set, one was held on June 8 and the next one is scheduled for June 21 at 6 p.m.

Trustee Hutchins asked, was the cross training started with the "White-Collar" employees? Deputy Manager, John LiGreci stated that it has been hard to start due to the location of everyone, we have been trying to do some training during lunch breaks with Jennifer; everything will be much easier once the move happens. Trustee Hutchins stated that he just wants to make sure that there is no breakdown in the continuity of services. The Village Manger stated that they would be there to make sure and help pick-up the slack. There have not been any objections from the Union or the Workers.

Trustee Rue stated that I was looking at the price comparisons for the desks and chairs between Kristt & Staples. Kristt is \$5,000.00 less than Staples, that's surprising.

Mayor Jenkins asked does there need to be a motion made for this purchase? The Village Manager answered yes Mayor. Trustee Hutchins asked, what would happen with the surplus desks? The Deputy village Manager stated that the Village should try to sell them with the exception of one. Trustee Hutchins then asked, where is the money coming from in

the budget? John LiGreci answered that the money is coming from the Manager's Contingency Fund & a few other places. Trustee Rue asked why isn't the desk coming from the Highway & Sanitation Departments? They have surplus. John Barbarite replied that they are currently working with those areas to change things back to sanitation things being pulled from sanitation's budget and highway things from highway and so forth. Trustee Hutchins asked what about the buy-back program? John LiGreci stated that the Police Department needs an unmarked car. It's easier to do one now than next budget, Lieutenant, what is the condition of the current unmarked car? Lieutenant VanHage answered that the transmission doesn't even work.

Mayor Jenkins asked for a motion to accept the quote from the Kristt Company for the furniture:

A motion was made by Trustee Rue and second by Trustee Marinello. Upon a roll call vote, all were in favor.

Mayor Jenkins also asked for a motion to lease an unmarked police car:

A motion was made by Trustee Marinello and second by Trustee Hutchins. Upon a roll call vote, all were in favor.

#### **Resolution for the Budget Transfers & Amendments: Fiscal Year Ending 7-31-2010**

A motion was made by Trustee Hutchins and second by Trustee Rue with a question. Trustee Rue questioned the new format of the budget transfers and the way that it is being input. She stated that the cells should not be left blank, because it doesn't show what is being changed or the corrections. The Village Manager, John Barbarite stated that the Treasurer uses Excell, which is a more efficient program and it is also less prone to error. The Excell Program only shows the end result of the change in numbers, compared to the other program that showed everything. Trustee Rue stated that the Board should know exactly what has been changed when they look at the form and where the change occurred in the Budget.

The roll call vote went as follows:

Trustee Rue-Yea with changes

Trustee Marinello-yea

Trustee Hutchins-Yea

Trustee Matthews-Yea

Mayor Jenkins-Yea

#### **Approval of Bill's to be paid**

A motion was made by Trustee Hutchins and second by Trustee Matthews, upon the call of the roll, all were in favor.

**Resolution for the price adjustments to previous resolution for replacement brooms of \$1,009.66, the adjusted amount is \$61.20. The new corrected total will be \$1,070.86; this is for the exchange of round brooms needed, not the flat brooms with the price difference**

Trustee Marinello made a motion with a question and second by Trustee Hutchins. Trustee Marinello questioned what was the difference between the two brooms? The Village Manager responded that our Sweeper uses round brooms and not flat brooms.

Upon the call of the roll, all were in favor.

**Resolution declaring the following items surplus: 12 surveillance cameras, 2 monitors, 5 tablet computers, 2 time –lapse video recorders and a 2001 Chevy Impala**

Trustee Rue made a motion with a question and second by Trustee Hutchins. Trustee Rue asked was this resolution was for the Police Department? Deputy Village Manager, John LiGreci responded yes, it is.

Upon the call of the roll, all were in favor.

**Resolution authorizing the Village Clerk to solicit bids for 12 surveillance cameras, 2 monitors, 5 tablet computers, 2 times –lapse video recorders. Items to be sold to the highest bidder, minimum bid of \$100.00. Sealed bid to be opened (date) & (time) at Village Hall**

A motion was made by Trustee Marinello and second by Trustee Hutchins with a discussion. Trustee Hutchins asked if only the vehicle was going to Roy Teitsworth. The Deputy Village Manager answered yes.

Upon a roll call vote, all were in favor.

**Resolution authorizing a 2001 Chevy Impala to be auctioned off by Roy Teitsworth Inc. Professional Auctioneers**

A motion was made by Trustee Hutchins and second by Trustee Marinello.

Upon a roll call vote, all were in favor.

**Resolution for the Monticello Police Department to Purchase a 2010 Chevy Impala Patrol Car on State Bid Price from Hoselton Chevrolet Inc. in the amount of \$19,765.25**

A motion was made by Mayor Jenkins and second by Trustee Hutchins.

Upon a roll call vote, all were in favor.

**Resolution declaring the sewer leak on private properties located at Rockridge Drive to be a health hazard requiring Village action, and authorizing the Village Manager to oversee any necessary corrective action and the cost for which shall be added to the properties tax bill**

Trustee Hutchins asked are the owner's in agreement? The Village Manager replied that one owner could pay, the other couldn't, we tried to get a grant to help the other family, and they were not eligible. Phil Clemens from the Sewer Department has been there and is supervising the work. The Board has three choices:

1. Be fined \$50,000.00 by the DEC
2. Shut-off the water and the leak stops
3. The Village goes in and corrects the problem

Trustee Hutchins made a motion to table the discussion in an Attorney-Client Session and it was second by Trustee Matthews. Upon a roll call vote, all were in favor.

Tabled until after the meeting

**Resolution to Resolve a Liability Claim from the Dry Cleaning Factory in the amount of \$275.00. The Village is liable for the damage of clothing due to brown water supply in the wash machine**

A motion was made by Trustee Marinello with a question and second by Trustee Hutchins. Trustee Marinello asked, what is this? The Village Manager responded that the Village is responsible according to Brudd(Clarence Decker, Water Department Superintendent). He stated that the Village was doing some work on the pipes, rust went in and this is the result of it, it was submitted to the insurance, but they denied the claim and it is from a year ago and we are responsible for this. Trustee Hutchins asked is this an ongoing thing? John Barbarite stated no, it's a one-time thing.

Upon a roll call vote, all were in favor.

**Attorney-Client Session**

A motion was made by Trustee Marinello at 7:45 pm to go into Attorney-Client Session and second by Trustee Hutchins. Upon a roll call vote, all were in favor.

A motion was made by Trustee Marinello at 8:08pm and second by Trustee Hutchins to come out of Session. Upon a roll call vote, all were in favor.

In regards to: **Resolution to Repair the Broken Sewer Line on Rockridge Drive**, the Village Manager stated that the blockage is where the two lines tie in and it has been running into the streets, this has been a problem since April 22, 2010. We tried to get grants, but we were unsuccessful in our attempts. We have a summons issued on June 29<sup>th</sup>

that's due in Court to cover the Village if the DEC comes in. If the owner's cannot fix, the Village becomes liable and will be fined tremendously by the DEC. Trustee Matthews asked, does the Village have permission to go onto the owner's property? The Village Attorney, Dominic Cordisco stated that, this resolution gives protection to the Village and permission if the owner's do not successfully complete the problem. Whatever the Village incurs, it will be put onto the owner's taxes. Trustee Hutchins asked, isn't it cheaper for the owner to do on his own? The Village Manager stated that it would cost more for the Village to do the work, because we have to follow OSHA & DEC rules. It should take no longer than one day to do the job. Trustee Hutchins asked, is there a time frame, it doesn't need to be prolonged beyond a week. John Barbarite stated that Phil will be there to supervise and he will also be there until the work is finished. Mayor Jenkins stated that the Village is there to help and not just take the owner's money. Trustee Marinello asked, if the Contractor cannot do the job, then the Village will take it over and the payment back to the Village will go on their taxes and they will be given a payment plan set up over a year's time, right? Yes, per the Village Manager. Trustee Hutchins stated that if there is no determination by Thursday from the Contractor, then our men should be there first thing Friday morning to do the work. Agreed, per the Village Manager.

A motion was made by Trustee Marinello and second by Trustee Hutchins.

The roll call vote went as follows:

Trustee Rue-Nay

Trustee Marinello-yea

Trustee Hutchins-Yea

Trustee Matthews-Yea

Mayor Jenkins-Yea

### **Adjournment**

A motion was made by Trustee Marinello and second by Trustee Hutchins to adjourn the meeting at 8:15pm. Upon the call of the roll, all were in favor.

Submitted by:



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Janine Gandy, Village Clerk